



# Mukhyamantri Yuva Kaushal Samman Yojana

## Draft Guidelines

Submitted by



# SDGCAC

SUSTAINABLE DEVELOPMENT GOALS  
COORDINATION AND ACCELERATION CENTRE

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**Draft Guidelines**



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SUSTAINABLE DEVELOPMENT GOALS  
COORDINATION AND ACCELERATION CENTRE

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## **Objective of the Scheme**

Every year, many youth in Haryana complete their education and seek employment or start businesses; however, many of them lack practical, industry-relevant skills and sufficient workplace exposure suggesting the persistence of industry academia gap. This limits their ability to perform effectively in jobs or manage business ventures. The challenge is pronounced for candidates completing ITI, Diploma, Graduation, or Postgraduate studies. They often struggle to translate their theoretical knowledge into hands-on skills demanded by employers and industries. As a result, despite being qualified, many youth face difficulties in securing jobs, gaining work experience, or successfully launching enterprises.

To address this challenge, the Government of Haryana is introducing the *Mukhyamantri Yuva Kaushal Samman Yojana*, which provides a financial incentive of ₹10,000 per month to students undertaking internships during their course of study. The scheme aims to:

- Facilitate structured on-the-job training and industry exposure.
- Enhance employability and entrepreneurship skills through hands-on learning.
- Encourage closer collaboration between educational institutions and industry, thereby bridging the existing industry–academia gap in the state.

By linking students directly with employers, the scheme ensures that academic learning is supplemented with practical application, creating a skilled workforce aligned with industry needs and improving Haryana’s overall competitiveness.

## **1. Scheme Details**

### **1.1 Nodal Department**

#### **Department of Higher Education, Haryana**

- The Department of Higher Education, Haryana shall act as the nodal department for the scheme.
- It shall be responsible for overall coordination, maintaining the online portal, registration, monitoring, stipend disbursement, and reporting.
- It shall also coordinate with all other departments, industries, and educational institutions for effective implementation of the scheme.

## 1.2 Concerned Departments

- Department of Higher Education, Haryana
- Department of Technical Education, Haryana
- Department of Sports & Youth Affairs
- Department of Industries & Commerce, Haryana
- Other relevant departments as notified

## 1.3 Internship Platform

The scheme shall operate via an **online portal**<sup>\*1</sup> for:

- Candidate registration
- Employer/establishment registration
- Internship posting
- Attendance tracking
- Stipend disbursement through **DBT**
- Issuance of training completion certificates

## 2. Eligibility Criteria

### 2.1 Candidate Eligibility

- The candidate shall be between 18 and 35 years of age.
- The candidate shall be pursuing ITI , Diploma , Graduation, or Postgraduation.
- The candidate shall be a resident of Haryana.
- The candidate shall be Aadhaar registered.
- The candidate shall have a bank account linked with Aadhaar.
- The candidate shall be registered on the official <https://harchhatravratti.highereduhry.ac.in/> portal.
- Candidates shall be eligible to receive the one-time benefit only once under the scheme.
- Candidates who have received a job offer letter during their final year of graduation will not be covered under the scheme.

### 2.2 Establishment/Industry Eligibility

- The establishment or industry shall be operating in Haryana and nearby states.

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<sup>1</sup> While the online platform is under development, the internship registration shall be conducted using the offline form provided under Annexure 1.

- It shall provide practical training, employment opportunities, or skill development to candidates.
- It shall be registered on the <https://harchhatravritti.highereduhry.ac.in/> portal.
- It shall have been operational for at least three years.
- It shall possess valid registrations such as EPF, ESIC, GST, Certificate of Incorporation, and DPIIT registration.
- The minimum annual turnover of the Industry should be INR 50 Cr.

### **3. Internship Implementation**

#### **3.1 Registration**

- Candidates and establishments shall register online via the <https://harchhatravritti.highereduhry.ac.in/> portal.

#### **3.2 Training Format**

- On-the-job practical training shall be provided to the candidates in industries, startups, cooperative societies, government organizations, or NGO establishments.
- The duration of the training shall be between three to six months.
- The attendance of each trainee shall be tracked online by the concerned establishment or industry.
- A monthly stipend of ₹10,000 shall be paid to the trainee through Direct Benefit Transfer (DBT) into the trainee's Aadhaar-linked bank account.
- Leave and holidays shall be granted as per the policy of the establishment or industry providing the training.
- If a trainee remains absent for ten or more days in a month, the stipend for that month shall not be admissible.
- Trainees who discontinue the training within the first month shall not be eligible to receive any stipend.
- Additionally, Industry can provide additional allowance and remuneration to the trainees as per their discretion apart from the government stipend of 10,000 INR to the trainees.

#### **3.3 Completion**

- The nodal department and Industry shall issue a joint certificate to the trainee confirming successful completion of training.

- Post-training employment may be offered to the trainee based on performance and mutual agreement between the trainee and the establishment.
- Trainees under this scheme shall not be covered under Minimum Wages, EPF, ESIC, or other labor laws.

### 3.4 Participation Limits

- Participation under the scheme shall be limited to a maximum of 10 percent of the total manpower of the establishment.

## 5. Monitoring and Review

**5.1 State Level Monitoring Committee (SLMC):** The State Level Monitoring Committee shall be responsible for conducting periodic reviews of the scheme and recommending policy amendments every four months.

The composition of the State Level Monitoring Committee shall be as follows:

S.No.	Designation	Role
1	Additional Chief Secretary/Principal Secretary, Department of Higher Education, Haryana	Chairperson
2	Director General, Department of Technical Education, Haryana	Member
3	Director General. Department of Higher Education	
4	Administrative Secretary, Department of Sports & Youth Affairs	Member
5	Administrative Secretary, Department of Industries & Commerce, Haryana	Member

### Responsibilities:

- The Committee shall review the policy, approve necessary amendments, and monitor the overall implementation of the scheme.
- It shall provide guidance for effective district-level execution of the scheme.

- It shall convene meetings every four months or as required to ensure smooth functioning and timely decision-making.

## 5.2 District Level Implementation

- The Additional Deputy Commissioner (ADC) shall serve as the Chairperson of the District Executive Committee.
- The District Higher Education Officer shall coordinate all district-level activities with educational institutions, candidates, and employers.
- The Training and Placement Officer of the district shall monitor the implementation of the scheme at the district level, track employer registrations, and review progress reports.

## 6. Departmental Responsibilities

### 6.1 Department of Higher Education (Nodal Department)

- The Department of Higher Education shall disseminate information about the scheme to colleges and universities.
- It shall coordinate with placement cells to facilitate candidate participation.
- It shall ensure that candidates are registered on the <https://harchhatravratti.highereduhry.ac.in/> Portal.
- It shall monitor internship participation and track the progress of trainees.
- It shall liaise with other departments, industries, and entrepreneurs to ensure effective implementation.
- It shall oversee the disbursement of stipends through DBT and ensure timely reporting.

### 6.2 Other Departments

- **Department of Technical Education, Haryana:** The department shall facilitate the registration of technical institutions and candidates, coordinate with industry partners, and monitor internship participation and progress for technical students.
- **Department of Sports & Youth Affairs:** The department shall disseminate scheme information to sports universities, youth organizations, promote internship opportunities among young athletes, and support engagement with relevant establishments.
- **Department of Industries & Commerce, Haryana:** The department shall coordinate with industries to identify internship opportunities, encourage employer participation, and monitor compliance with scheme guidelines.

- **Skill Development & Industrial Training Department, Haryana:** The department shall support skill-based training initiatives, and oversee district-level implementation, and track outcomes of internships.
- **Health Department, Haryana:** The department shall facilitate internships in healthcare establishments, monitor trainee participation in health-related sectors, and ensure compliance with sector-specific requirements.

### **6.3 Employer /Entrepreneur**

- Employer shall provide on-the-job training to the interns.
- Employer shall track the attendance of each trainee during the internship period.
- Employer shall notify vacancies and submit required reports to the nodal department.

### **6.4 Candidates**

- Candidates shall register on the official portal and maintain their attendance regularly.
- They shall adhere to the code of conduct prescribed by the establishment or industry.
- They shall complete all assigned tasks and fulfill the training objectives during the internship period.

### **7. Grievance Redressal:** A three level grievance system is established:

- Level 1: College Placement Cell - Immediate Assistance
- Level 2: District Higher Education Officer- Case resolution
- Level 3: State nodal officer- Final decision within 15 working days.

### **8. Funds and Budget**

- Funds for the scheme shall be allocated to higher education department from state FD.
- Internship Amount/ Stipends shall be disbursed to trainees through Direct Benefit Transfer (DBT) into their Aadhaar-linked bank accounts.

### **9. Publicity & Outreach**

- Awareness campaigns shall be conducted through print, digital, and audiovisual media to inform eligible candidates and employers.

- Outreach shall be carried out to educational institutions, industries, startups, and NGOs to encourage participation and engagement in the scheme.

## **10. Review and Amendments**

- The scheme shall be reviewed every two years to assess its effectiveness and impact.
- Amendments may be made as necessary to improve the reach, efficiency, and implementation of the scheme.
- Each candidate shall be eligible to receive the one-time benefit only once under the scheme.

## **11. Additional Notes**

- All responsibilities mentioned are indicative, and stakeholder roles may expand or change as required.
- Departments shall ensure the maximum participation of eligible candidates in the scheme.
- Effective coordination among departments, district authorities, and employers shall be essential for the successful implementation of the scheme.

## Annexure 1

### Draft Application form for Mukhyamantri Yuva Kaushal Samman Yojna

Name: .....

Father's Name: .....

Mother's Name: .....

Roll No: .....

Gender: Male / Female / Transgender. **PwD** : Yes/No

Category: .....

Mobile Number: ..... Email Id: .....

Course/Branch Name: .....

Institute / University Name: .....

PPP Id: ..... Aadhar No. ....

Bank Account Number: ..... IFSC Code: .....

Bank Name: ..... Bank Address: .....

Address: .....

#### Educational Qualification Achievement

Description	Max. Marks	Marks Obtained	% / CGPA
10th			
10+2			
B.Sc./B.Com./B.Tech./ B.A./BCA/BBA – 1st			
B.Sc./B.Com./B.Tech./ B.A./BCA/BBA – 2 <sup>nd</sup>			

B.Sc./B.Com./B.Tech./ B.A./BCA/BBA – 3 <sup>rd</sup>			
M.Sc./M.A./M.Com./ M.Tech./MBA/MCA – 1 <sup>st</sup>			
M.Sc./M.A./M.Com./ M.Tech./MBA/MCA – 2 <sup>nd</sup>			

Internship duration: ..... Internship topics/ field: .....

Industry name for Internship: .....

Internship industry location: .....

**Certification and Declaration**

I, the undersigned, hereby certify that the information provided in this form is true, complete, and accurate to the best of my knowledge and belief. I understand that any misrepresentation or false information may result in the disqualification from the internship program or cancellation of any internship offer.

Date: \_\_\_\_\_

Signature: \_\_\_\_\_

**The above said details has been verified and eligible to grant Mukhaymantri Yuva Kaushal Samman of Rs. 10000/- per month during internship period.**

**Class/Branch In-charge  
(With name/Stamp)**

**Head of Institution / TPO  
(With name/Stamp)**

**Internship amount given by Industry, if any.....**

**Attendance and Details verified by the Authorized Officer from Industry**

**(With name/Stamp)**



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