

PPWR Readiness Checklist

How well prepared are we for the requirements?

01 – Packaging Portfolio & Scope

Do we know what is affected?

- ☐ Have all relevant packaging items and packaging levels been captured?
- ☐ Is packaging clearly linked to products / product groups?
- ☐ Are material, weight and intended use generally known?
- ☐ Are relevant markets, sales channels and entities assigned?

Goal: Full transparency across the packaging portfolio

02 – Roles, Obligations & EPR

Do we know what we are responsible for?

- ☐ Is our PPWR role known for each business case?
- ☐ Have potential multiple roles been considered?
- ☐ Have the resulting obligations been broadly assigned?
- ☐ Are existing EPR registrations, markets and reporting processes known?

Goal: Clear roles and obligations matrix

03 – Data Readiness & Suppliers

Do we have the information we need?

- ☐ Is it defined which packaging data we require?
- ☐ Do we know which data already exists and where it is stored?
- ☐ Are completeness, quality, currency and data sources traceable?
- ☐ Are suppliers involved and missing evidence identified?

Goal: Reliable data and evidence base

04 – Conformity & Documentation

Can we demonstrate conformity transparently?

- ☐ Is the technical documentation structured?
- ☐ Is relevant supplier, material, test and performance evidence available?
- ☐ Is the process for conformity assessment and the EU Declaration of Conformity defined?
- ☐ Are documents clearly linked to packaging, product and version?

Goal: Auditable and verifiable packaging

05 – Packaging Requirements

Have relevant PPWR topics already been assessed?

- ☐ Are material composition and relevant substance issues known?
- ☐ Have recyclability and recycled content been broadly assessed?
- ☐ Have reuse and packaging minimisation been assessed for relevance?
- ☐ Are labelling requirements and future changes considered?

Goal: Transparency on current and future compliance gaps

06 – Governance & Processes

Is PPWR permanently embedded in the company?

- ☐ Are responsibilities for data, suppliers, documentation, EPR and compliance defined?
- ☐ Is there an approval and change process for packaging changes?
- ☐ Is there a process for gaps, non-conformities and corrective actions?
- ☐ Are regulatory changes and open actions regularly monitored?

Goal: Continuously manageable PPWR process

PPWR READINESS – 5 KEY QUESTIONS

- ☐ **Scope** – Do we know which packaging is affected?
- ☐ **Responsibility** – Do we know our roles and obligations?
- ☐ **Data** – Do we have reliable data and supplier evidence?
- ☐ **Evidence** – Can we document conformity transparently?
- ☐ **Control** – Can we manage changes and gaps over time?