



## Conferences and events

### Price List - Auditorium

- Weekday - full day: 340,000 ISK (including VAT)
- Weekday - half day: 190,000 ISK (including VAT)
- Weekend - full day: 370,000 ISK (including VAT)
- Weekend - half day: 225,000 ISK (including VAT)
- Additional hourly charge: 37,000 ISK (including VAT)

### Price List for Open Area - Green Wall

- Weekday - full day: 250,000 ISK (including VAT)
- Weekday - half day: 186,000 ISK (including VAT)
- Weekend - full day: 285,000 ISK (including VAT)
- Weekend - full day: 220,000 ISK (including VAT)

Note: If rented with the Auditorium, the Open Area/Greenwall can be obtained at more favorable rate

### Auditorium

Equipments included in the rent:

- Computer
- Basic streaming equipment
- Projector and screen
- Podium, with podium mic
- Fixed cameras
- 2x Headset microphones
- 2x Handheld microphones

### Open Area - Green Wall

Equipments included in the rent:

- Black high tables
- 6x black folding tables

## Catering

Eiriksdottir offers a quality catering kitchen where master chefs create delicious and diverse dishes. All catering services must be ordered through [eiriksdottir@eiriksdottir.is](mailto:eiriksdottir@eiriksdottir.is).

## Other

Additional equipment and services must be negotiated separately.

## Terms and Conditions

- Full-day rental is from 8:00 AM to 5:00 PM.
- Half-day rental is up to 5 hours within 8:00 AM to 5:00 PM.
- An additional 10% surcharge applies to room rentals after 6:00 PM.
- For any changes of halls or rooms, a 40% surcharge applies for each changes.
- For setup and tear-down, half the room rental fee is charged.
- It is assumed that such work will take a maximum of one day before and after the event.
- Included in a full-day rental, is a 4-hour meeting with a project manager.
- Included in a half-day rental, is a 2-hour meeting with a project manager.
- The room rental includes a screen, projector, podium, podium microphone, along with sound system for speech.
- All additional technical equipment, beyond what is included in the room rental, must be paid for separately.
- For large events, additional cleaning fees may apply.
- A technician's supervision fee must be paid, with a minimum of one technician required.

### Cancellation Policy

Based on the date the event is cancelled and the scheduled event date

- If cancelled 91 days or more before the event, 10% of the rental fee is payable.
- If cancelled 61 to 90 days before the event, 30% of the rental fee is payable.
- If cancelled 31 to 60 days before the event, 50% of the rental fee is payable.
- If cancelled 30 days or less before the event, 100% of the rental fee is payable.