

Cassidy Durr, CAPM

PROJECT MANAGER

Education

PROJECT MANAGEMENT

PROJECT MANAGEMENT CERTIFICATE · UNIVERSITY OF WASHINGTON · 2022

FRONT-END WEB DEVELOPMENT

CERTIFICATE · SEATTLE UNIVERSITY · 2018

Experience

MICROSOFT · PROJECT MANAGER · CONTRACT

REDMOND, WA · OCT 2022-JUNE 2023

Successfully led a project with four engineering teams to launch a new ticketing and tracking system for internal CSAMs, engineers, and resource coordinators, across multiple regions worldwide.

Demonstrated strong problem-solving skills, quickly identifying and resolving issues with key stakeholders to keep the project on track and within scope.

Developed and maintained an efficient project plan, promoting transparency for the core project team to easily retrieve information regarding timelines, decisions, and other relevant details.

Conducted thorough business validation testing to ensure the new toolset was successful in implementation and functionality.

Successfully led and orchestrated the migration of critical end-user data from legacy toolsets to a modernized platform, ensuring minimal disruption and optimal data integrity.

Helped facilitate demos and office hours to ensure seamless adoption of the new toolset with CSAMs, engineers, and resource coordinators.

SLALOM BUILD · SOLUTION OWNER · INTERN

SEATTLE, WA · JUNE 2022-AUG 2022

Led a diverse team of 11 engineers and designers to build the MVP version of an internal, custom Alumni Portal in 12 weeks.

Owned the agile process and scrum ceremonies to remove impediments, ensure the team met delivery milestones, and manage stakeholder relationships and expectations.

Defined the technical specifications and acceptance criteria for user stories in partnership with the solution architect, so the development team could efficiently execute the work.

Hosted a remote product demo across two build center locations to gather feedback and answer questions on the custom solution developed.

PATIENTPOP/TEBRA · WEB DESIGNER

SEATTLE, WA · OCT 2021-JUNE 2022

Designed and developed websites for medical practices using HTML, CSS, and an internal CMS platform while effectively communicating updates and changes to our clients.

Worked in a fast-paced environment while managing multiple projects at different phases to ensure on-time delivery while exceeding clients' requests whenever feasible.

Closely worked with stakeholders to gather all the project requirements and set expectations before kickoff.

DIGITAL PHARMACIST · WEB IMPLEMENTATION SPECIALIST

AUSTIN, TX · FEB 2021-AUG 2021, LEFT DUE TO RELOCATION

Built websites and digital products for independent pharmacies across the country using Spacecraft CMS.

Tracked tickets in Salesforce to efficiently manage time and project requirements while continuously working on new requests from clients.

Performed a comprehensive quality check on the websites created by the team members to ensure that they were accurate, consistent, and visually appealing.

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312-709-9227

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Experience

INBOUND BACK OFFICE · WEB TECHNICIAN · CONTRACT

REMOTE · SEPT 2020-FEB 2021

Edited design and content on WordPress sites using semantic HTML, CSS, and PHP.

Helped clients maintain their websites on platforms, including Squarespace, Wix, and Shopify.

ALERT MEDIA · CUSTOMER SUCCESS ENGINEER · CONTRACT

AUSTIN, TX · JAN 2020-FEB 2020

Using CSS and Javascript, I edited previously developed templates to client specifications for employee intake forms and landing pages.

Helped customer success team members determine the best way to customize the client's requests.

BLINK UX · FRONT-END DEVELOPER · CONTRACT

SEATTLE, WA · SEPT 2017-OCT 2018 · APRIL 2019-JUNE 2019

Developed a four-page custom-designed internal marketing site for Liberty Property Trust on the Marcom platform.

Updated the Blink UX marketing website by working with the design and marketing team to implement newly designed pages within a WordPress CMS template.

PHARMACY TECHNICIAN · UNIVERSITY OF WASHINGTON MEDICAL CENTER

SEATTLE, WA · JULY 2014-SEPT 2019

Performed unit inspections in all the hospital clinics to ensure drug dating complies with Washington State Pharmacy Association guidelines.

Consistently maintained a clean working environment in compounding stations to ensure patient medication safety and hospital standards.

Worked in the Anticoagulation Clinic, helping patients with questions, and referring them to the pharmacist if needed.

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