



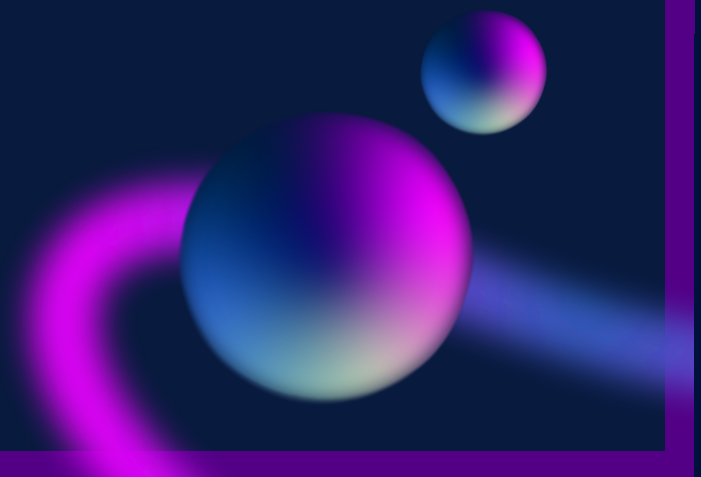
CHAIR HANDBOOK

TechMUN IV • Quantum Realities



Table of Contents

- 01. TechMUN IV Theme
- 02. Role & Responsibilities
- 03. Parliamentary Procedure
- 04. Rules





TechMUN IV Theme

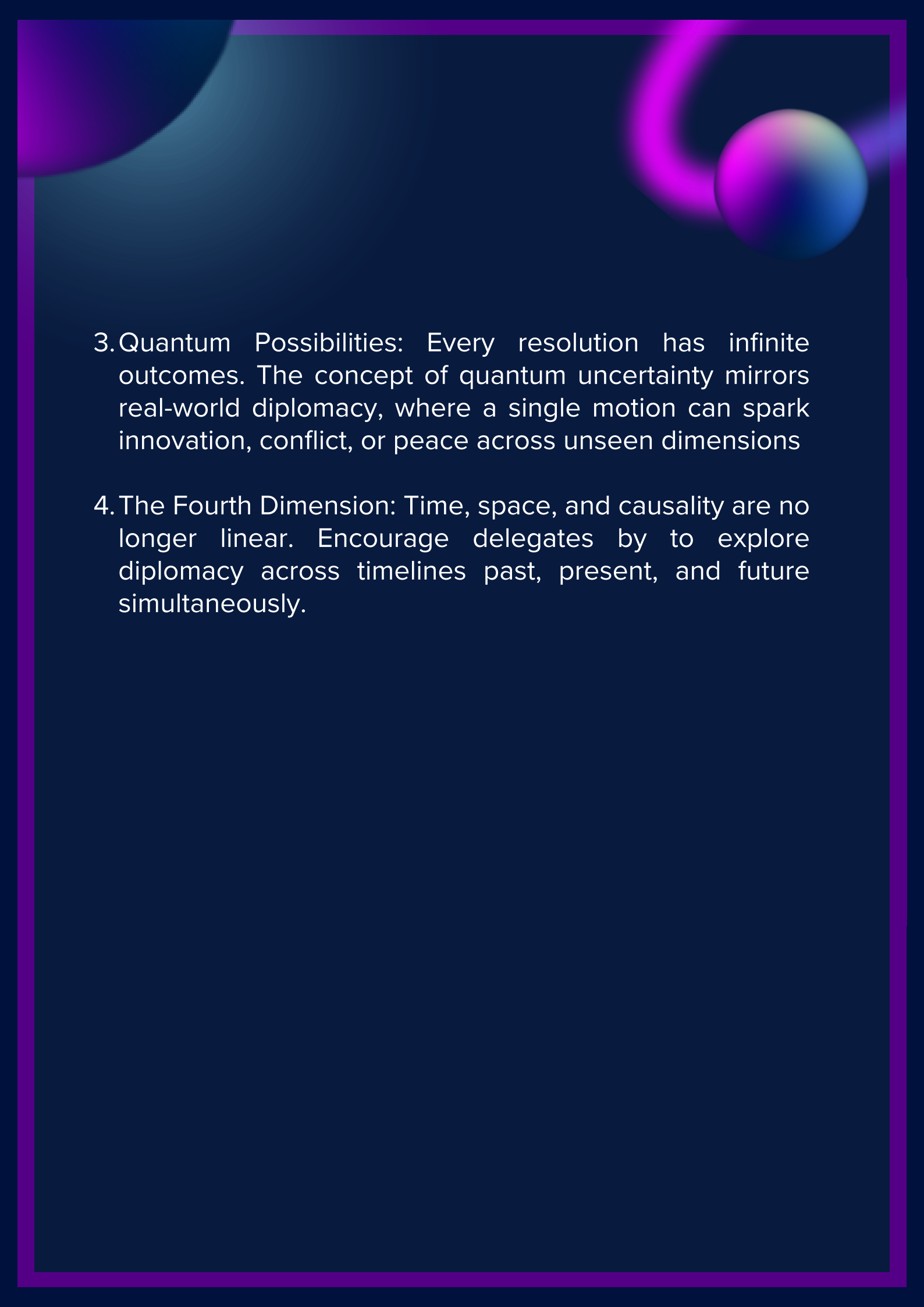
QUANTUM REALITIES

The theme sets the context for all debates. Encourage delegates to integrate these concepts into their speeches and resolutions.

Theme Overview: “Quantum Realities: Journey into Diplomacy Across Infinite Worlds” imagines diplomacy as an evolving system where every decision creates ripple effects across multiple worlds whether physical, digital, and metaphysical. Delegates are challenged to think beyond traditional governance.

Core Concepts to Emphasize

1. **Parallel Realities:** Multiple worlds (physical, digital, simulated) coexist. Decisions in one world may reshape another. Delegates must navigate these overlapping realities.
2. **Metaverse Diplomacy:** Digital realms have become societies of their own. Debates should address how states ensure justice, ethics, and sovereignty in virtual environments where traditional borders are nonexistent.

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3. Quantum Possibilities: Every resolution has infinite outcomes. The concept of quantum uncertainty mirrors real-world diplomacy, where a single motion can spark innovation, conflict, or peace across unseen dimensions
 4. The Fourth Dimension: Time, space, and causality are no longer linear. Encourage delegates by to explore diplomacy across timelines past, present, and future simultaneously.

Role & Responsibilities

The role of a Chair is dual: they are the expert on procedure and the guide for the delegates.

- 01.** Manage and Mentor: Guide delegates through the debate process and foster their public speaking and diplomatic skills.
- 02.** Uphold Rules: Ensure that every rule of procedure is followed strictly.
- 03.** Ensure Comfort and Motivation: Make every delegate feel comfortable, respected, and motivated to participate.
- 04.** Enforce Decorum: Guarantee that delegates, runners, and security personnel abide by all rules.
- 05.** Be Prepared: Be completely informed and knowledgeable on your council's specific issue.
- 06.** Maintain Control: Keep the council in control, ensuring delegates are completing their work while having an enjoyable experience.

Parliamentary Procedure

1. Roll Call

- a. The Chair conducts a formal roll call. Delegates must respond with "Present and Voting" (able to vote on all motions) or "Present" (may abstain on substantive matters).

2. Opening Speeches

- a. 60 second speech from each delegate cementing their stance per issue Chairs will notify delegates whenever they pass the 30 second and 50 second mark. (usually by knocking on the table once for 30s and twice for 50s)

3. Lobbying and Merging

- a. Segregating delegates into their groups for resolution drafting.

4. Debate

- a. One delegate per group defends their resolution and answers points of information.

5. Voting

- a. The council enters Voting Procedure to decide on the fate of the proposed resolutions and/or amendments.

Optional: A council can add appropriate icebreakers

Points

Point of Personal Privilege

- Used to address an issue affecting delegates' personal comfort or ability to participate in the session, such as difficulty hearing the speaker.

Point of Order

- Raised to identify and correct a procedural error or to address factually inaccurate information presented during session.

Point of Information

- Used to raise a question directed to another delegate, typically for clarification or further information.

Point of Parliamentary Inquiry

- To ask the chairperson a question about the parliamentary(in-council) procedure.

Right to Reply

- Used when a delegate feels personally offended or believes their national dignity has been insulted by another delegate's remarks.

Motions

Motion to set the agenda

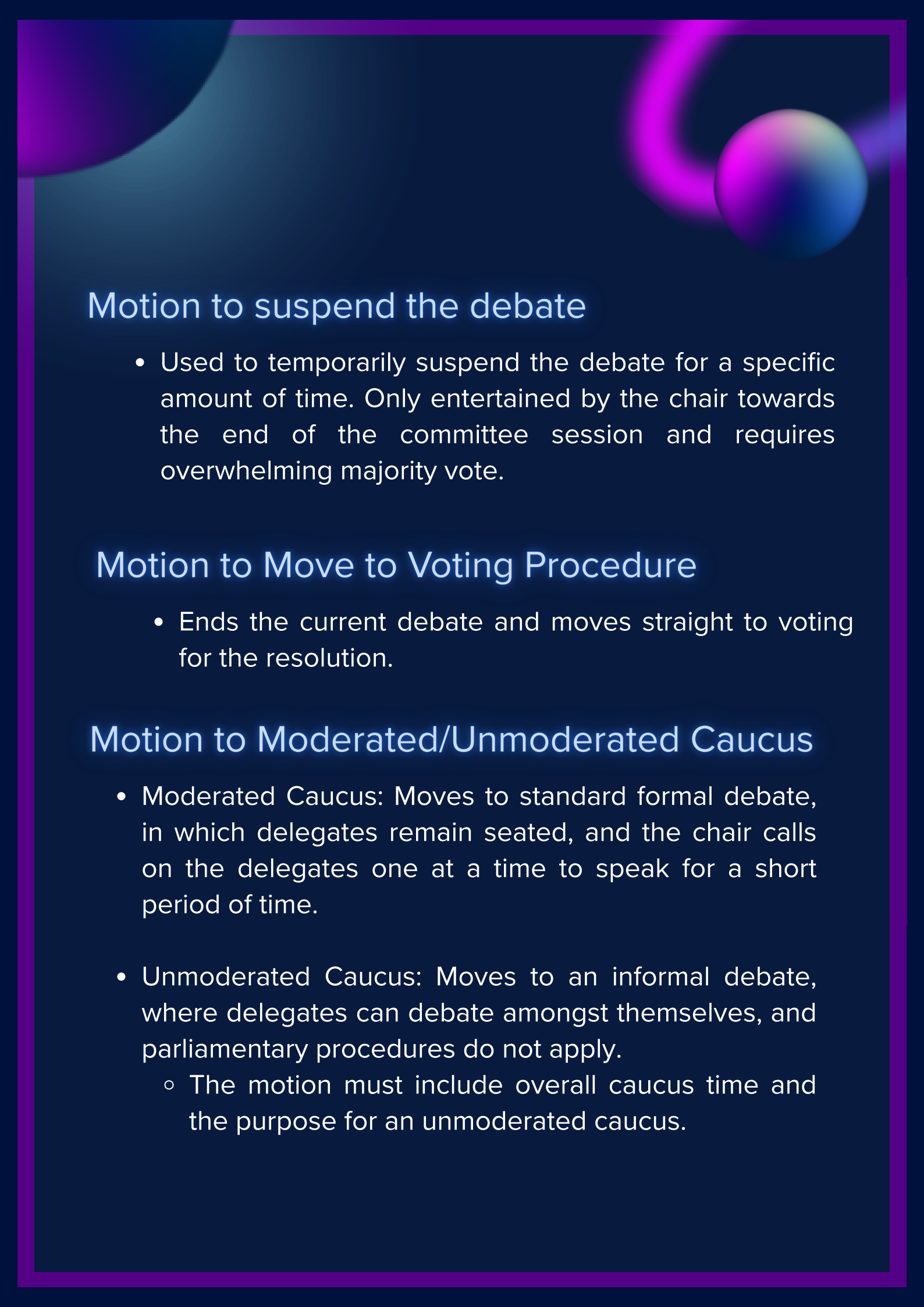
- Used to set the agenda for the committee by deciding the order of topics that will be discussed.

Motion to open the speakers list

- Used to set an official speakers list for the debate. The delegate who raises the motion chooses to go first or last on the speakers list and should mention the set speaking time.
 - Motion to set speaker time can be used after this to ask for a revised speaking time.

Motion to Extend Debate

- Used to raise a question directed to another delegate, typically for clarification or further information.



Motion to suspend the debate

- Used to temporarily suspend the debate for a specific amount of time. Only entertained by the chair towards the end of the committee session and requires overwhelming majority vote.

Motion to Move to Voting Procedure

- Ends the current debate and moves straight to voting for the resolution.

Motion to Moderated/Unmoderated Caucus

- Moderated Caucus: Moves to standard formal debate, in which delegates remain seated, and the chair calls on the delegates one at a time to speak for a short period of time.
- Unmoderated Caucus: Moves to an informal debate, where delegates can debate amongst themselves, and parliamentary procedures do not apply.
 - The motion must include overall caucus time and the purpose for an unmoderated caucus.

Motion to Divide the House

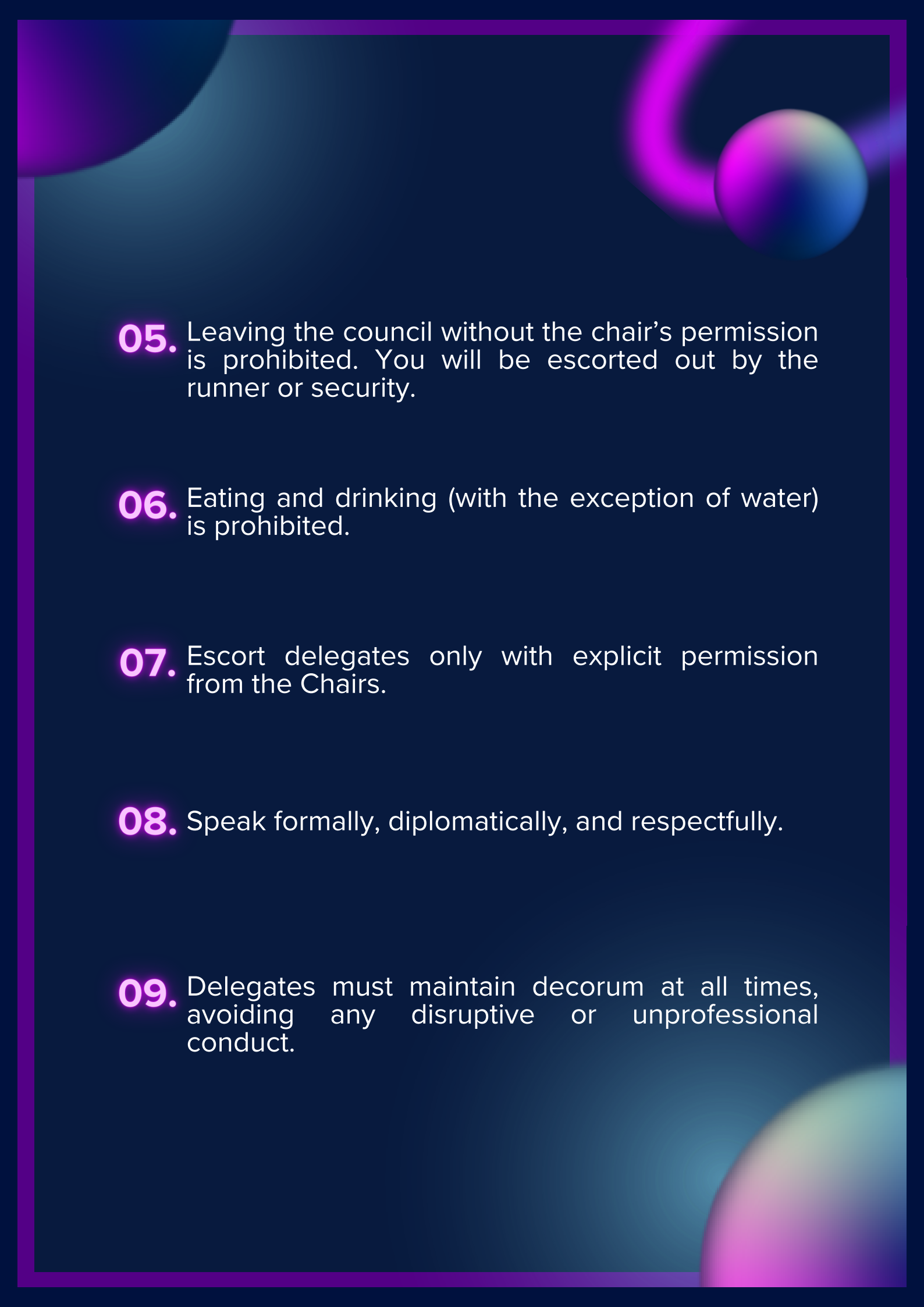
- In the event of a tied vote, division of house will result in voting with “for” and “against” without abstentions.

Motion to Explain Vote

- This motion calls for an explanation behind a delegate’s vote. The chairpersons will pick a delegate, or have a delegate volunteer, from each voting category (for, against, and abstaining) to explain the motives behind their choice of vote on the issue.

Council Rules

- 01.** Delegates need to raise their placards and use appropriate points and motions to get recognition from the chairs.
- 02.** Use of electronic devices while council is in session is prohibited, unless stated otherwise by the chairpersons.
- 03.** Direct communication is prohibited while council is in session, you are required to use diplomatic notes to communicate with other delegates.
 - a.** Diplomatic notes are read by runners to ensure the note is appropriate.
- 04.** The use of personal pronouns is prohibited whilst speaking (e.g. giving a speech or stating a point).



05. Leaving the council without the chair's permission is prohibited. You will be escorted out by the runner or security.

06. Eating and drinking (with the exception of water) is prohibited.

07. Escort delegates only with explicit permission from the Chairs.

08. Speak formally, diplomatically, and respectfully.

09. Delegates must maintain decorum at all times, avoiding any disruptive or unprofessional conduct.

Resolution Paper

A resolution paper is a formal document which contains all the issues discussed and their proposed solutions.

It consists of three parts:

- The heading:

- 1.The full council name.
- 2.The topic to be resolved.
- 3.Main submitter: the delegate who will present the operative clauses and a speech. The delegate may yield to a co-submitter prior to the speech.
- 4.Co-submitters: the delegates who participated in the making of the resolution paper.

- Preambulatory clauses:

- 1.Preambulatory clauses are used to state the issues, the reason for why the topic is being addressed and why it is important.
- 2.These clauses must begin with preambulatory phrases which should be italicised.
3. The clause must be bullet pointed and feature a comma at its end.

List of preambulatory phrases:

Acknowledging	Expressing its	Noting further
Affirming	appreciation	Noting with
Alarmed by	Expressing its	appreciation
Approving	satisfaction	Noting with
Aware of	Fulfilling	approval
Believing	Fully alarmed	Noting with deep
Bearing in mind	Fully aware	concern
Confident	Fully believing	Noting with
Congratulating	Further deploring	regret
Convinced	Further recalling	Noting with
Declaring	Guided by	Satisfaction
Deeply concerned	Having adopted	Observing
Deeply conscious	Having considered	Realising
Deeply disturbed	Having devoted	Recognising
Deeply regretting	attention	Seeking
Deploring	Having examined	Taking into
Desiring	Having received	account
Emphasizing	Having studied	Taking into
Expecting	Keeping in mind	consideration

- Operative clauses:

1. Operative clauses are the main solutions to the issues stated.
2. Each operative clause should include a reasonable and beneficial idea for the majority of the nations to agree on.
3. Operative phrases are underlined, numbered, and end in semicolons.
4. Every operative clause must have a subclause:
 - a. This is an example of a subclause.
 - b. Subclauses are lettered.
 - i. Sub-sub clauses use Roman numerals.
5. Resolutions are required to end with a single full-stop, therefore the last clause/subclause will end with a full stop.

List of operative phrases:

Accepts	Draws the attention	Notes
Affirms	Emphasises	Proclaims
Approves	Encourages	Reaffirms
Authorizes	Endorses	Recommends
Calls for	Expresses its appreciation	Regrets
Calls upon	Expresses its hope	Requests
Condemns	Further invites	Solemnly affirms
Confirms	Further proclaims	Strongly condemns
Congratulates	Further recommends	Supports
Considers	Further reminds	Takes note of
Declares accordingly	Further requests	Transmits
Deplores	Further resolves	Trusts
Designates	Has resolved	Urges

SAMPLE RESOLUTION

Sample resolution:

Forum: United Nations Environmental Program
Issue: The management of Ocean Acidification

Main submitter: Germany

Co-submitters: United Kingdom, Chile, Norway, Maldives, Thailand, Spain

Alarmed by the rising rates of ocean acidification,

Expressing appreciation to the EPA for addressing pollutants that are causing ocean and coastal acidification,

Taking into account the MPRSA, also called the Ocean Dumping Act which generally prohibits transportation of material from the United States for the purpose of ocean dumping,

Bearing in mind that over the last 250 years, the oceans have absorbed 560 billion tons of CO₂, increasing the acidity of surface waters by 30%,

Fully aware that ocean acidification is caused by rising greenhouse gas emissions, improper waste disposal and industrialization.

1. Requests the creation of a new UN committee within the UNEP that is focused on the aim of eradicating ocean acidification,
 - a. This committee can:
 - i. Perform adequate research regarding the issue at hand
 - ii. Influence government policy
 - iii. Fund all necessary requirements in order to try and eradicate this issue
 - b. They can use current chemists of developed nations to review and inspect ocean waters;
2. Endorses all nations to provide stricter laws and regulations to limit the amount of waste produced by factories,
 - a. The waste covers both oil spillage and excess gases produced
 - b. If all nations take care of their own international waters with proper regulation of the substances that are entering the waters
 - i. There will be a faster rate of cleaning up the ocean
 - ii. Each country will have the responsibility to clean their territorial waters
 - c. Countries can enforce laws within the industrial sectors to try and reduce the emissions from the manufacturing field;
3. Further reminds the importance of advancing the usage of renewable resources and making them safer rather than fossil fuels.

ere will be a decrease in global warming and
result in the clearance of our waters
ing such an act as they will develop even
e fossil fuels run out;

ing marine life sectors within the ocean
fe waters,
e life endangerment
o marine life sectors will ease the cleanup

man consumption as well as
life;

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 - c. Countries can enforce laws within the industrial sectors to try and reduce the emissions from the manufacturing field;
3. Further reminds the importance of advancing the usage of renewable resources and making them safer rather than fossil fuels,
 - a. By the reduction of fossil fuels there will be a decrease in global warming and the emission of gasses which will result in the clearance of our waters
 - b. Countries will be encouraged in doing such an act as they will develop even more and secure a better future once fossil fuels run out;
4. Draws the attention to the importance of having marine life sectors within the ocean in which fish will be able to reproduce in safe waters,
 - c. This will reduce the chance of marine life endangerment
 - d. Referring to the first clause, setting up marine life sectors will ease the cleanup of the ocean in different time periods
 - e. This will better ensure the safety of human consumption as well as consumerism in regards to marine wildlife;
5. Calls upon the development of technology through re-used e-waste used to clean up waste in the ocean,
 - a. This technology can be used to clean up the ocean,
 - i. Clean up the ocean from plastic waste
 - ii. Clean up oil spillages
 - iii. Use further advanced technology to detect hazardous chemicals within ocean waters

- b. This will eliminate the problems that we are currently facing with e-waste and oceans acidification and pollution,
 - ii. Technology such as Carbon Engineering can reduce the amount of CO₂ in the air which leads to less CO₂ absorbed by the ocean.

Amendments

- An amendment in MUN is a change in the text of a draft resolution designed to modify the content. Amendments are written as diplomatic notes and to be received by the chairs through the runners.

Diplomatic Notes

- Diplomatics notes are to be sent in session through runners to fellow delegates or the chair. Runners have the right to read the note and deem it appropriate or inappropriate to be sent.

Chair Script Example

1. Roll Call

"The council is now in session. We will begin this session with a roll call. Delegates are asked to raise their placards up high when their country's name is called and respond with either present or present and voting." Call out every country's name (delegate of...) in alphabetical order. If there is no answer, call the country once more, then look at the seat and see if the delegate is there or not - roll call must be taken after every break

2. Council in Session

"Council is now in session, a reminder that when council is in session: Delegates must refrain from using personal pronouns. Electronic devices are prohibited. Food and drink (other than water) are banned. Delegates must wait until they are called on to speak. Speaking out of turn is out of order. If you do not follow these rules, you will receive a warning. On the third warning, you will receive a clip. Three clips and you will be asked to leave the conference."

3. Opening Speeches

*We will now proceed with opening speeches.

Delegates will be called up and will have a speaking time of 1 minute each. Please be reminded to refrain from using personal pronouns. When you have 30 seconds left, I will knock once and when you have 10 seconds left I will knock twice. Once your time is up you will be asked to wrap up your speech and return to your seat. Your time starts now."

4. Debate

"We will now proceed with the debate on the topic of ...The resolution will be presented on the board and may all those with difficulties viewing raise their hands so we may ask for printed copies. *Will the main submitter of this resolution please take the floor to read the operative clauses?" "Thank you delegate. You now have 2 minutes to speak for your resolution. When you have 30 seconds left, I will knock once and when you have 10 seconds left I will knock twice. Once your time is up you will be asked to wrap up your speech and return to your seat.* "Thank you delegate. You are now required to take two mandatory points of information, are there any points of information on the floor?" "The delegates of... have been recognized in this order" "Are you open to any other points of information?"

5. Voting

*We will now be moving into voting procedures for this resolution "All delegates voting for this resolution please raise your placards high. "All delegates voting against this resolution please raise your placards high. "All those abstaining please raise your placards high" "Due to a majority, this resolution has passed/failed. Clapping is/ is not in order." If there is a tie/motion to divide the house: "There has been a motion to divide the house, abstentions are not in order and the vote will be retaken."



WARNING SYSTEM

- 01.** If a participant is violating the rules and regulations and/or the dress code, they will receive a verbal warning.
- 02.** Once a participant has received 3 verbal warnings they will receive an official warning.
- 03.** Once a participant has received 3 official warnings they will get a clip.
 - a.** After 1 clip participants will no longer be eligible for an award.
 - b.** If participants receive 3 clips they will have to be escorted out of the conference.

DRESS CODE

Professionalism across realities



DELEGATES FEMALE

- Formal wear
- No unusual / neon colours
- No see through clothing
- Formal shoes (no sneakers/sandals)
- No sleeveless clothing
- No short dresses or skirts



DELEGATES MALE

- Formal wear
- No unusual/neon colours
- No see through clothing
- Formal shoes (no sneakers/sandals)
- No shorts
- You cannot wear turtlenecks under the suits
- Suit jackets must be worn when council is in session