Driver's local area record

Weekly run sheet · local work within 100km of base · times in 24-hour format

Harvy

Driver name	Licence number	Base location	Week starting (DD/MM/YYYY)

Day and date	Vehicle registrations	Odometer start	Odometer finish	Start time	Finish time	Rest breaks, from and to (up to 6)	Total work	Total rest
Day 1						– – – / – – –		
Day 2						– – – / – – –		
Day 3						– – – / – – –		
Day 4						– – – / – – –		
Day 5						– – – / – – –		
Day 6						– – – / – – –		
Day 7						– – – / – – –		

Final weekly total: work	Final weekly total: rest	Driver signature: I confirm this record is true	Date signed

Fill in each day within 24 hours of finishing work. Give to your record keeper within 21 days. More vehicles? Continue overleaf.