

# WELCOME TO OUR PRACTICE!



Please take a few minutes to answer the following questions so we can better assist you with your dental needs.

## PATIENT INFORMATION

Date \_\_\_\_\_ Soc. Sec. # \_\_\_\_\_ Birthdate \_\_\_\_\_  
Name \_\_\_\_\_ Home Phone \_\_\_\_\_  
Last Name First Name Initial  
Address \_\_\_\_\_ Cell Phone \_\_\_\_\_  
City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_ E-mail \_\_\_\_\_  
Sex:  M  F  Minor  Single  Married  Long Term Partner  Divorced  Widowed  Separated  
Employer \_\_\_\_\_ Business Phone \_\_\_\_\_  
Business Address \_\_\_\_\_ Occupation \_\_\_\_\_  
Who should we thank for referring you? \_\_\_\_\_  
In case of emergency, who should we contact? \_\_\_\_\_ Phone \_\_\_\_\_

## PRIMARY DENTAL INSURANCE

Person Responsible for Account \_\_\_\_\_  
Last Name First Name Initial  
Relationship to Patient \_\_\_\_\_ Birthdate \_\_\_\_\_ Soc. Sec. # \_\_\_\_\_  
Address \_\_\_\_\_ Home Phone \_\_\_\_\_  
City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_  
Responsible Party Employed By \_\_\_\_\_ Business Phone \_\_\_\_\_  
Business Address \_\_\_\_\_ Occupation \_\_\_\_\_  
Insurance Company \_\_\_\_\_  
Insurance Company Address \_\_\_\_\_  
Subscriber I.D. # \_\_\_\_\_ Group # \_\_\_\_\_

## ADDITIONAL INSURANCE

Insured Name \_\_\_\_\_  
Last Name First Name Initial  
Relationship to Patient \_\_\_\_\_ Birthdate \_\_\_\_\_ Soc. Sec. # \_\_\_\_\_  
Address \_\_\_\_\_ Home Phone \_\_\_\_\_  
City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_  
Insured Employed By \_\_\_\_\_ Business Phone \_\_\_\_\_  
Insurance Company \_\_\_\_\_  
Insurance Company Address \_\_\_\_\_  
Subscriber I.D. # \_\_\_\_\_ Group # \_\_\_\_\_

Please complete reverse side

# DENTAL HISTORY

Former Dentist \_\_\_\_\_  
 City, State \_\_\_\_\_  
 Date of Last Dental Visit \_\_\_\_\_

Date of Last X-Rays \_\_\_\_\_  
 How Often Do You Floss? \_\_\_\_\_  
 How Often Do You Brush? \_\_\_\_\_

Please check all that apply:

- |   |  |  |
|---|--|--|
| Bad Breath..... <input type="checkbox"/>                | Loose Teeth or Broken Fillings..... <input type="checkbox"/> | Sensitivity to Sweets..... <input type="checkbox"/>                |
| Bleeding Gums..... <input type="checkbox"/>             | Orthodontic Treatment..... <input type="checkbox"/>          | Sensitivity When Biting..... <input type="checkbox"/>              |
| Blisters on Lips or Mouth..... <input type="checkbox"/> | Pain Around Ear..... <input type="checkbox"/>                | Frequent Headaches..... <input type="checkbox"/>                   |
| Finger Nail Biting..... <input type="checkbox"/>        | Periodontal Treatment..... <input type="checkbox"/>          | Jaw, Head or Neck Injuries..... <input type="checkbox"/>           |
| Grinding Teeth..... <input type="checkbox"/>            | Sensitivity to Cold..... <input type="checkbox"/>            | Jaw Difficulty: Clicking and/or Pain..... <input type="checkbox"/> |
| Lip or Cheek Biting..... <input type="checkbox"/>       | Sensitivity to Heat..... <input type="checkbox"/>            | Tooth Pain..... <input type="checkbox"/>                           |

# MEDICAL HISTORY

Physician's Name \_\_\_\_\_ Date of Last Visit \_\_\_\_\_

- |   |                          |                          |
|---|--------------------------|--------------------------|
|   | Yes                      | No                       |
| 1. Are you currently under medical treatment? .....             | <input type="checkbox"/> | <input type="checkbox"/> |
| 2. Have you ever had any serious illnesses or operations? ..... | <input type="checkbox"/> | <input type="checkbox"/> |
| 3. Are you currently taking any medication? .....               | <input type="checkbox"/> | <input type="checkbox"/> |

Please describe: \_\_\_\_\_

- |  |                          |                          |
|--|--------------------------|--------------------------|
| 4. Do you smoke? .....                               | <input type="checkbox"/> | <input type="checkbox"/> |
| 5. Do you use alcohol, cocaine or other drugs? ..... | <input type="checkbox"/> | <input type="checkbox"/> |
| 6. Do you wear contact lenses? .....                 | <input type="checkbox"/> | <input type="checkbox"/> |

7. Have you had any allergic reactions to the following:

- |   |                          |                          |
|---|--------------------------|--------------------------|
|   | Yes                      | No                       |
| Local Anesthetics (eg. novocaine) ..... | <input type="checkbox"/> | <input type="checkbox"/> |
| Penicillin or other Antibiotics .....   | <input type="checkbox"/> | <input type="checkbox"/> |
| Sulfa Drugs .....                       | <input type="checkbox"/> | <input type="checkbox"/> |
| Barbiturates (sleeping pills) .....     | <input type="checkbox"/> | <input type="checkbox"/> |
| Sedatives .....                         | <input type="checkbox"/> | <input type="checkbox"/> |
| Iodine .....                            | <input type="checkbox"/> | <input type="checkbox"/> |
| Aspirin .....                           | <input type="checkbox"/> | <input type="checkbox"/> |
| Other .....                             | <input type="checkbox"/> | <input type="checkbox"/> |

8. (Women Only) Are You:

- |                                   |                          |                          |
|-----------------------------------|--------------------------|--------------------------|
| Pregnant? .....                   | <input type="checkbox"/> | <input type="checkbox"/> |
| Nursing? .....                    | <input type="checkbox"/> | <input type="checkbox"/> |
| Taking birth control pills? ..... | <input type="checkbox"/> | <input type="checkbox"/> |

Please check all that apply:

- |  |   |  |
|--|---|--|
| AIDS..... <input type="checkbox"/>   | Emphysema..... <input type="checkbox"/>             | Pacemaker..... <input type="checkbox"/>                    |
| Anemia..... <input type="checkbox"/>   | Epilepsy..... <input type="checkbox"/>              | Psychiatric Care..... <input type="checkbox"/>             |
| Arthritis, Rheumatism..... <input type="checkbox"/>                            | Fainting or Dizziness..... <input type="checkbox"/> | Radiation Treatment..... <input type="checkbox"/>          |
| Artificial Heart Valves..... <input type="checkbox"/>                          | Glaucoma..... <input type="checkbox"/>              | Respiratory Disease..... <input type="checkbox"/>          |
| Artificial Joints..... <input type="checkbox"/>                                | Headaches..... <input type="checkbox"/>             | Rheumatic Fever..... <input type="checkbox"/>              |
| Asthma..... <input type="checkbox"/>   | Heart Murmur..... <input type="checkbox"/>          | Scarlet Fever..... <input type="checkbox"/>                |
| Back Problems..... <input type="checkbox"/>                                    | Heart Problems..... <input type="checkbox"/>        | Shortness of Breath..... <input type="checkbox"/>          |
| Bleeding abnormally, with extractions or surgery..... <input type="checkbox"/> | Hepatitis-Type..... <input type="checkbox"/>        | Sinus Trouble..... <input type="checkbox"/>                |
| Blood Disease..... <input type="checkbox"/>                                    | Herpes..... <input type="checkbox"/>                | Skin Rash..... <input type="checkbox"/>                    |
| Cancer..... <input type="checkbox"/>   | High Blood Pressure..... <input type="checkbox"/>   | Stroke..... <input type="checkbox"/>                       |
| Chemical Dependency..... <input type="checkbox"/>                              | HIV Positive..... <input type="checkbox"/>          | Swelling of Feet/Ankles..... <input type="checkbox"/>      |
| Chemotherapy..... <input type="checkbox"/>                                     | Jaundice..... <input type="checkbox"/>              | Swollen Neck Glands..... <input type="checkbox"/>          |
| Chronic Fatigue Syndrome..... <input type="checkbox"/>                         | Jaw Pain..... <input type="checkbox"/>              | Thyroid Problems..... <input type="checkbox"/>             |
| Circulatory Problems..... <input type="checkbox"/>                             | Latex Sensitivity..... <input type="checkbox"/>     | Tonsillitis..... <input type="checkbox"/>                  |
| Congenital Heart Lesions..... <input type="checkbox"/>                         | Kidney Disease..... <input type="checkbox"/>        | Tuberculosis..... <input type="checkbox"/>                 |
| Cortisone Treatments..... <input type="checkbox"/>                             | Liver Disease..... <input type="checkbox"/>         | Tumor or growth on head/neck..... <input type="checkbox"/> |
| Cough - persistent or bloody..... <input type="checkbox"/>                     | Low Blood Pressure..... <input type="checkbox"/>    | Ulcer..... <input type="checkbox"/>                        |
| Diabetes..... <input type="checkbox"/>   | Mitral Valve Prolapse..... <input type="checkbox"/> | Venereal Disease..... <input type="checkbox"/>             |
|  | Nervous Problems..... <input type="checkbox"/>      |  |

# ASSIGNMENT AND RELEASE

I hereby authorize payment directly to \_\_\_\_\_ for all insurance benefits otherwise payable to me for services rendered. I understand that I am financially responsible for all charges, whether or not paid by insurance, and for all services rendered on my behalf or my dependents.

I authorize the above doctor and/or any provider or supplier of services in this office to release the information required to secure the payment of benefits. I authorize the use of this signature on all insurance submissions.

Signature of Responsible Party \_\_\_\_\_ Date \_\_\_\_\_



LEENA M. BAHU, DDS

Cosmetic & Family Dentistry

5651 West Maple Road, West Bloomfield, MI 48322

phone: 248-851-6166 fax: 248-851-0012

www.elitedentalcaredds.com

## Financial Policy

If you have dental insurance coverage, we will be happy to assist you in using your benefit program. As a courtesy, we contact your insurance company to find out the percentages they pay on all services. If your insurance company figures payment from their own fee schedule, there may be an additional balance to you. Our office understands your insurance coverage and will help you maximize the benefits allowed under your plan. It is the patient's responsibility to keep track of the amount used of their yearly insurance maximum, exclusions, and waiting periods. This office will not be held responsible. Please notify us if you have used any of your insurance at another office during your current benefit year or if there have been any recent changes in the insurance coverage.

If you use your insurance benefits at this office you must realize that:

Your dental benefits are under a contract between YOU, YOUR EMPLOYER AND THE INSURANCE COMPANY. We are NOT a party to that contract. Our fees generally are NOT fully covered by the maximum allowance determined by your carrier. All dental services are NOT covered by benefits. YOU are responsible for all fees incurred for services rendered to you. Our treatment plans show estimated coverage.

Please discuss your proposed dental treatment with us and ask all necessary questions before you begin treatment.

**Patient co-pays are due on the day services are rendered unless a plan has been pre-arranged.**

**Types of Payment we accept:** Visa, MasterCard, American Express, debit Card, Care Credit and Cash Payments.

**Patients of record there will be a \$30 charge for returned checks.**

**Please give 48 hours of notice if you need to change your dental appointment. There will be a minimum charge of \$50.00 for last minute cancelations and no-shows.**

I understand the above office policies:

Patient Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Please Print Name: \_\_\_\_\_



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## **ACKNOWLEDGMENT OF RECEIPT OF PRIVACY PRACTICES NOTICE**

Leena M Bahu, DDS, P.C & Associates

**PLEASE SIGN THE FORM BELOW UNDER THE HEADING CONSENT FOR CONSENT TO OUR  
 DISCLOSURES OF YOUR INFORMATION THAT WE DEEM NECESSARY IN ORDER TO PROVIDE  
 YOU WITH PROPER TREATMENT.**

### **Part 1: Acknowledgment of Receipt of Privacy Notices**

I, \_\_\_\_\_, acknowledge that I have received a  
 Notice of Privacy Practices from the above named practice.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

If a personal representative signs this authorization on behalf of the individual please complete the  
 following.

Personal Representative's Name: \_\_\_\_\_

Relationship to Individual: \_\_\_\_\_

### **PATIENT CONSENT**

I consent to having the necessary, study models (impressions) and photographs needed for  
 diagnostic and dental chart completion purposes. This information is not to be disclosed without the  
 signed consent of the patient.

I attest that the above information is correct.

Print Name: \_\_\_\_\_

Patient Signature: \_\_\_\_\_ Date: \_\_\_\_\_

### **Part 2: Good faith effort to obtain acknowledgement of Receipt**

Patient refused to sign:

Describe your good faith effort to obtain the individual's signature on the form:

\_\_\_\_\_

Describe the reason why the individual would not sign the form.

\_\_\_\_\_



## Elite Dental Care

LEENA M. BAHU, DDS, FAGD, MAGD

MALLORY A. PAYNE, DDS

Cosmetic & Family Dentistry

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Phone: 248-851-6166 Fax: 248-851-0012

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### Informed consent- General Dentistry

#### **Examinations and x-rays and prophylaxis (cleaning)**

I understand that the initial visit may require radiographs in order to complete the examination, and diagnosis. I understand treatment is preventive in nature, intended for the patients with healthy gums, and is limited to the removal of plaque and calculus from the tooth structures in the absence of periodontal(gum) disease. If periodontal disease is diagnosed, treatment will be discussed prior.

#### **Drugs, Medication, and Nitrous Oxide**

I have been informed and understand that antibiotics and analgesic and other medications can cause allergic reactions causing redness and swelling of tissues, pain, itching, vomiting, and/or anaphylactic shock (severe allergic reaction). I have informed the dentist of any known allergies. They may cause drowsiness, lack of awareness and coordination which can be increased by the use of alcohol or other drugs. I understand and fully agree not to operate any vehicle or hazardous device for at least 12 hours or until fully recovered from the effects of the general anesthetic, medication and drugs that may have been given to me in the office for my care. I understand that antibiotics can reduce the effectiveness of oral contraceptives (birth control pills). I understand that all medications have the potential for accompanying risks, side effects, and drug interactions. Therefore, it is critical I tell my dentist of all medications I am currently taking. If I elect to have nitrous oxide in conjunction with my dental treatment, I have been informed and understand the possible side effects that may occur. These include, but are not limited to, nausea, vomiting, dizziness, and headache. I understand that nitrous oxide use is not indicated if I am pregnant.

#### **Fillings**

I understand that a more extensive restoration than originally diagnosed may be required due to additional decay or unsupported tooth structure found during preparation. This may lead to other measures necessary to restore the tooth to normal function which may include root canal, crown, or both. Care must be exercised in chewing on fillings in the first 24 hours to avoid breakage. I understand that sensitivity is common with a newly placed filling.

#### **Dental benefits and changes in treatment**

I understand that my insurance may provide only the minimum standard of care and I may be responsible for additional costs that my insurance may not cover. I elect to follow the dentist's recommendation of optimal dental treatment. I understand that during treatment it may be necessary to change or add procedures because of conditions found while working on the teeth that were not discovered during examination, the most common being root canal therapy following routine restorative procedures. I give my permission to the dentist to make any/all changes and additions as necessary. ***I understand that dentistry is not an exact science and that therefore reputable practitioners cannot properly guarantee results. I acknowledge that no guarantee or assurance has been made by anyone regarding the dental treatment I have requested and authorized. I understand that each dentist is an individual practitioner and is individually responsible for the dental care rendered to me. I also understand that no other dentist or corporate entity, other than treating dentists, is responsible for my dental treatment.***

Signature: \_\_\_\_\_ Date: \_\_\_\_\_



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## Oral Screening Consent Form

**Complete each time the examination is performed and place in the patient's file**

Our practice continually looks for advances to ensure that we are providing the optimum level of oral health care to our patients. We are concerned about oral cancer and look for it in every patient.

One American dies every hour from oral cancer. Late detection of oral cancer is the primary cause that both the incidence and mortality rates of oral cancer continue to increase. As with most cancers, age is the primary risk factor for oral cancer. Tobacco and alcohol use are other major predisposing risk factors but more than 25% of oral cancer victims have no such lifestyle risk factors. Studies also suggest that human papillomavirus (HPV) plays a roll in more than 20% of oral cancer causes. \* Oral cancer risk by patient profile as follows:

Increased risk:	patients ages 18-39 -sexually active patients (HPV)
High risk:	patients age 40 and older; tobacco users (ages 18-39, any type within 10 years)
Highest risk:	patients age 40 and older with lifestyle risk factors (tobacco and/or alcohol use); previous history of oral cancer

We have recently incorporated Velscope powered by Sapphire into our oral screening standard of care. We find that using Velscope powered by Sapphire along with a standard oral cancer examination improves the ability to identify suspicious areas at their earliest stages. VELscope Powered by Sapphire, along with the doctor's visual exam, is similar to proven early detection procedures for other cancers such as mammography, Pap smear, and PSA. Velscope powered by Sapphire is a simple and painless examination that gives the best chance to find any abnormalities at the earliest possible stage. Early detection of pre-cancerous tissue can minimize or eliminate the potentially disfiguring effects of oral cancer and possibly save your life. The Velscope powered by Sapphire exam will be offered to you annually.

This enhanced examination is recognized by the American Dental Association code revision committee as CDT-2007/08 procedure code D0431; however, this exam might not be covered by your insurance. The fee for this enhanced examination is     \$40.00    .

Yes. I would prefer to have the Velscope powered by Sapphire exam at this time.

No. I would prefer not to have the Velscope powered by Sapphire exam at this time.

Print Name \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_



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Patient Name (PRINT) \_\_\_\_\_

**Section 1 : Epworth Sleepiness Scale**

Please indicate how likely you are to doze off or fall asleep in the following situations:  
( 0 = never, 1 = slight, 2 = moderate, 3 = high chance of dozing)–CIRCLE ONE RESPONSE FOR EACH QUESTION

Sitting and reading .....	0	1	2	3
Watching television.....	0	1	2	3
Sitting in a public place.....	0	1	2	3
As a passenger in a car for one hour.....	0	1	2	3
Driving a car stopped for a few minutes in traffic.....	0	1	2	3
Sitting & talking to someone.....	0	1	2	3
Sitting down quietly after lunch without alcohol.....	0	1	2	3
Lying down to rest in the afternoon.....	0	1	2	3
Total Score: _____				

**Section 2 : Patient Evaluation**

Fill in the blanks, circle one yes or no response for each question

	No (0)	Yes (1)
BMI (See Bottom Chart): _____ is it greater than or equal to 30?	0	1
Neck Circumference _____ is it > 17" (Men) or >15" (Women)	0	1
Have you gained at least 15 pounds in the last 6 months?	0	1
Total Score: _____		

**Section 3: Subjective Sleep Evaluation**

	No (0)	Yes (1)
Please Circle one yes or no response for each question		
Do you snore?.....	0	1
You, or your spouse, would consider your snoring louder than a person talking.....	0	1
Your snoring occurs almost every night.....	0	1
Your snoring is bothersome to your bed partner.....	0	1
Do you feel that in some way your sleep is not refreshing or restful?.....	0	1
Do you wake up at night or in the mornings with headaches?.....	0	1
Do you experience fatigue during the day and have difficulty staying awake?.....	0	1
Do you have trouble remembering things or paying attention during the day?.....	0	1
Do you have high blood pressure?.....	0	1

Total Score: \_\_\_\_\_

Patient Signature: \_\_\_\_\_ Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

<p><b>OFFICE USE ONLY</b></p> <p><u>Advanced screening criteria, if yes to any below pt should be scheduled for advanced OSA screening.</u></p> <p>_____ ESS Score ≥ 8?    _____ Pt. Eval ≥ 2?    _____ Subjective sleep eval ≥ 3?    _____ Prior OSA</p> <p>Diagnosis ≥ 1?</p>
---

$$BMI = \frac{703 \times \text{Weight (lb)}}{(\text{Height in inches})^2}$$



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# SMILE EVALUATION

PATIENT NAME: \_\_\_\_\_ DATE: \_\_\_\_\_

(Circle One)

Are you pleased and confident with the way your teeth look when you smile? YES NO

Do you have some unwanted spaces or gaps between your teeth? \_\_\_\_\_ YES NO

Is there a chip or crack that you would like to have repaired? \_\_\_\_\_ YES NO

Are you concerned about one or perhaps more than one tooth that is discolored? \_\_\_\_\_ YES NO

Maybe you have some unattractive discolored metal or plastic fillings? \_\_\_\_\_ YES NO  
(These can be an anterior "front" or posterior "back" teeth.)

Do you have teeth that are slightly out of line, overlapping or protruding? \_\_\_\_\_ YES NO

How are your gums?

A. Are they red or swollen? \_\_\_\_\_ YES NO

B. Have they receded or shrunk from the top of your teeth? \_\_\_\_\_ YES NO

Do you have some missing teeth that should be replaced? \_\_\_\_\_ YES NO

Could your smile be improved if your teeth were:

Whiter

Longer

Shorter

Wider

Narrower

Would you be interested in an Orthodontic Consultation with one of Dr. Leena Bahu's colleagues for yourself or your children? \_\_\_\_\_

Would you be interested in a cosmetic evaluation with Dr. Leena Bahu for Veneers,

Implants, Crowns, and/or Whitening?

The answers to these questions will help you and Dr. Bahu decide if cosmetic/restorative dentistry may improve your smile. The conservative nature of bonded/ porcelain restorations and their esthetic quality gives you something to smile about!

Reviewed: \_\_\_\_\_ Date: \_\_\_\_\_