



INVITATION TO TENDER

Supply of Equipment — SheEmpower Project

Ref: She/01/2026 | Lot 1 | WP4 | Interreg NEXT MED Programme

From: INNODEV
To: Prospective Equipment Suppliers

Date: 07 March 2026
Deadline: 28 March 2026 | 14:00 Cairo Time

Dear Supplier,

INNODEV, acting as Partner under the SheEmpower project **Interreg NEXT MED Programme**, hereby invites your organisation to submit a tender for the **supply, delivery, and warranty support of equipment** required for the **SheEmpower** project — an initiative to enhance women's economic empowerment across the Mediterranean through digital market access solutions.

1 Contract Details

Contracting Authority	INNODEV
Project	SheEmpower — Unleashing the Power of Female Entrepreneurs in the Mediterranean
Programme	Interreg NEXT MED Programme
Contract Type	Supply Contract
Lot	Lot 1 (One lot only)
Reference Number	She/01/2026
Duty Station	Alexandria Governorate, Egypt
Tender Validity Period	30 days from the submission deadline

2 Submission of Tenders

Submission Deadline: 28 March 2026 at 14:00 (Cairo Time)

Email: info@innodevgroup.org | Subject: Lot 1. She/01/2026

Postal Address: 19 Aziz Kohel Street, San Stefano, Elramel, Alexandria, Egypt (Sunday–Thu, 10:00–15:00)

Tenders must be submitted using the **Submission Forms (Annex A, B, C, D) attached to the TOR**, signed, stamped.

Submissions by email must be password-protected; the password will be requested after the deadline.

Tenders submitted by sealed envelope must indicate on the outer cover:

- Name and address of the tenderer
- Title: Supply of Equipment — SheEmpower Project
- Reference: She/01/2026
- "Not to be opened before the tender opening session"

3 Eligibility, Evaluation & Award

Exclusion Criteria	Tenderers must not be in any situation listed in Article 136(1) and 141(1) of the EU Financial Regulation. A signed Declaration on Honour is required.
Selection Criteria	As specified in the Terms of Reference (TOR).
Technical Weight	30% of final evaluation score
Financial Weight	70% of final evaluation score
Award Basis	Best value for money among administratively and technically compliant offers
Award Notification	Results will be communicated in writing by electronic means to the winner tenderers.

4 Additional Information

Technical Specifications	Full minimum technical specifications for all equipment items are detailed in the attached Terms of Reference (TOR).
Confidentiality	The evaluation procedure is strictly confidential. No communication between tenderers and the contracting authority is permitted except in cases expressly foreseen by EU legislation.
Cancellation	The contracting authority reserves the right to cancel the procedure at any stage without liability. All tenderers will be notified accordingly.
Questions / Clarifications	All queries must be submitted in writing to info@innodevgroup.org prior before 20 March 2026.

We look forward to receiving your offer. For the full technical specifications and tender form, please refer to the attached **Terms of Reference (TOR — Ref: She/01/2026)**.

Yours sincerely,



INNODEV

Partner 8 — SheEmpower Project
info@innodevgroup.org

Key Dates at a Glance

- **Publication Date:** 07 March 2026
- **Submission Deadline:** 28 March 2026, 14:00
- **Offer Validity:** 30 days from deadline
- **Contract Type:** Supply Contract — Lot 1

This invitation is issued under the Interreg NEXT MED Programme. All procurement is subject to EU financial regulations and programme rules. The submission of a tender implies acceptance of all conditions set out in this invitation and the attached TOR.