

STAKEHOLDER MAP

Map roles and relationships around one decision. Keep affected people visible, even when they have little authority.

01 / SCOPE & DECISION

Which service, boundary and decision are you mapping?

DATE / OWNER / SOURCES

Record the map status and evidence sources.

02 / NAME THE ACTORS

ACTOR / ROLE	NEED OR STAKE	AUTHORITY / DEPENDENCY	EVIDENCE / UNKNOWN

WHO IS MISSING?

RELATIONSHIPS & NEXT STEPS

Name what passes between actors, then decide who must participate and what needs checking.

03 / RECORD THE CONNECTIONS

FROM	TO	WHAT PASSES / DEPENDENCY	SOURCE / CONFIDENCE

04 / WHO NEEDS A VOICE?

Separate authority to approve from exposure to the consequences.

HOW WILL THEY PARTICIPATE?

Name the decision, the contribution needed and an accessible way to take part.

WHAT MUST BE VERIFIED?

Record disputed relationships, absent perspectives and the next question.

ACTION / OWNER / REVIEW

Who follows up, by when, and what would change this map?