CROSS OVER SCHOOL

PLOT 31A, 200 SPRINGBOK ROAD, RISPARK A/H, JHB , 2053
TEL: 010 534 7495 CELL: 083 657 4167
EMAIL: admin@crossoverschool.co.za
GDE REGISTRATION NO (EMIS): 700400272
Registration No: 2007/174/133/23
PRINCIPAL: Mrs. M. Stewart

2027 FINANCIAL OBLIGATION / CONTRACT

This is a four (4) page document and must be signed on all four pages.

School fees are payable over 12 months (1 January 2027 - 31 December 2027).
The annual school fee is therefore divided over 12 months.

On formal acceptance, the new Account Holder will be charged a once-off non-refundable **enrolment** fee of R 6,800.00. **This fee is due and payable on formal acceptance.**

The Account Holder will be charged a once-off non-refundable **re-enrolment** fee of R1,950 for the following year. **This fee is due and payable in November of each year.**

The contract between you and the school is governed by South African law and is therefore a binding contract.

By signing or initialling or otherwise entering this Contract you agree to the terms and conditions contained in this document as well as any terms and conditions, which form part of this Contract. If there is any provision in this Contract that you do not understand, please ask for an explanation before signing.

MONTHLY FEES:

<table>
<tr><th>Grade</th><th>Monthly fees per annum (payable for 12 months:</th><th>Annual Fees:</th><th>Discounted Annual Fees: (5% discount awarded if annual fee is paid in full by 31 January 2027)</th><th>Application Fee:</th><th>Monthly Sports Coach fee</th><th>Stimuzone Computers (Gr R – 6)</th><th>Once-off non-refundable Enrolment Fee for 2027:</th><th>Annual Re-Registration fee: (Due end of Nov. each year)</th></tr>
<tr><td>Little Trees + R</td><td>R 7 250-</td><td>R 87 000-</td><td>R 82 650-</td><td rowspan="5">R 750</td><td rowspan="5">R 150</td><td>R 95</td><td rowspan="5">R 6 800</td><td rowspan="5">R 1 950</td></tr>
<tr><td>1 - 3</td><td>R 7 600-</td><td>R 91 200-</td><td>R 86 640-</td><td>R 95</td></tr>
<tr><td>4 - 6</td><td>R 7 900-</td><td>R 94 800-</td><td>R 90 060-</td><td>R 95</td></tr>
<tr><td>7 – 9</td><td>R 8 150-</td><td>R 97 800-</td><td>R 87 210-</td><td>---------</td></tr>
<tr><td>GED</td><td>R 7 100</td><td>R 85 200-</td><td>R 79 800-</td><td>Curriculum Fee R 650</td></tr>
<tr><td colspan="9">Accommodations (Reader/Scribe/Prompter) are charged at R175 per test/exam
Aftercare fees (Gr R – 6): R 1 800 per month Jan – Nov</td></tr>
</table>

If the annual School fees are paid in full before 31 January 2027, you will incur a 5% discount on your annual fees. Should the child leave the school prior to the 12-month period, the discount applied for the previous months will be forfeited. Should the balance exceed R20,000, allow for the re-payment to be made in two instalments.

PERSON/S RESPONSIBLE FOR PAYMENT OF FEES
(both parents/guardians are responsible for payment of fees) - Please complete this section.

	Parent / Guardian 1 **(Main account holder)**	Parents / Guardian 2 (Secondary account holder)
NAME & SURNAME:		
I.D. NUMBER:		
RESIDENTIAL ADDRESS:		
CELL NUMBER:		
EMAIL:		

Sign here: ....

CROSS OVER SCHOOL

PLOT 31A, 200 SPRINGBOK ROAD, RISPARK A/H, JHB, 2053
TEL: 010 534 7495 CELL: 083 657 4167
EMAIL: admin@crossoverschool.co.za
GDE REGISTRATION NO (EMIS): 700400272
Registration No: 2007/174/133/23
PRINCIPAL: Mrs. M. Stewart

PAYMENT OF FEES:

Fees must be paid monthly in advance - strictly by the 3rd of each month.

EFT payments, Debit Orders or ATM transfers only.

NO cash payments will be accepted without bank charges added to the account holder's account.

THIRD-PARTY PAYMENTS: TRUST / BURSARY / LEGAL FIRM PAYMENTS:

An account holder entering this contract with Cross Over School remains liable for the monthly payment of school fees until a Third-Party, pays the account on your behalf. Only after a Third-Party payment is received by the school, will a refund be made to an account holder.

ASSESSMENT/EXAM DATES:

An account **must be in balance** with the onset of each **assessment/exam date** throughout the year. Dates of assessments and exams as per the term/year plan. Cross Over School holds the right not to assess a learner whose account is not in balance by the onset of these dates.

PAYMENT ARRANGEMENTS:

Should an account holder need to make a payment arrangement with the school, such payment arrangement must be sent to the Accounts Department **in writing**. Such payment arrangement must have **clear, set dates**, **and amounts** of payments to be made. NO verbal payment arrangement will be accepted. A payment arrangement must be sent to the Accounts Department and will only come into effect once the account holder received confirmation (in writing) from the Accounts Department that the payment arrangement was approved by the Financial Board.

LATE PAYMENT:

Late payments will incur a penalty of 2% per month on the total outstanding amount, which will be charged to your account on the 4th of each month.

TERMINATION OF SERVICE:

If an account has not been paid for a period of 2 consecutive months, without a written payment arrangement sent to the **Accounts Department**, (accounts@crossoverschool.co.za) our service to you will be terminated. Your account will be registered with our debt collection agency, CeeBee, for collection. All outstanding fees remain payable by the account holder.

CEEBEE:

Once an account has been terminated due to unpaid fees, the account will be registered with CeeBee for tracing and collection. All additional legal cost will be for the account holder's own account.

CONSENT:

By entering this contract, you give consent to the following:

- the collection, store, and process of credit information about you and any Third-Party or divorced or separated parent responsible for payment of any or all amounts comprised in the fees.
- collect, store and process names, contact details and information relating to yourself and your child, and to such information being made available to CeeBee / our Debt Collection agency for collection purposes should your account fall in arrears with the school.
- inform any other school or educational institution to which you propose to send your child to of any outstanding fees.

Sign here: ....

REINSTATING OF SERVICE AFTER TERMINATION:

CROSS OVER SCHOOL

PLOT 31A, 200 SPRINGBOK ROAD, RISPARK A/H, JHB , 2053
TEL: 010 534 7495 CELL: 083 657 4167
EMAIL: admin@crossoverschool.co.za
GDE REGISTRATION NO (EMIS): 700400272
Registration No: 2007/174/133/23
PRINCIPAL: Mrs. M. Stewart

Should you wish to continue with the services of Cross Over School after all outstanding fees have been paid, a new Financial Contract will have to be signed with the school.

NOTICE PERIOD:
Notice should be given in writing (provided to both admin and Finance – admin@crossoverschool.co.za + accounts@crossoverschool.co.za).
During Term 1 – Give 2 calendar months' notice.
During Term 2 – Give 8 weeks' notice.
During Term 3 – Give 1 months' notice.
During Term 4 – Give 2 weeks' notice. This is for learners not returning the following year.

In the event of a learner leaving Cross Over School for another school and fees have been paid in full for the year, and the refund amount exceeds R20,000-, please allow for the refund to be paid in two instalments.

PREMATURE NOTICE:
IN THE EVENT THAT PREMATURE NOTICE OF TERMINATION OF AGREEMENT IS GIVEN, PARENTS/GUARDIANS WILL REMAIN LIABLE FOR PAYMENT OF FEES UNTIL THE END OF THE NOTICE PERIOD, AS STATED IN THIS CONTRACT UNDER THE HEADING "NOTICE PERIOD".

BANK STATEMENTS:
On signing this contract, the account holder undertakes to provide Cross Over School with his/her latest three (3) months bank statements of all bank accounts in his/her name, as well as a copy of identification.

CHANGING OF DETAILS:
By signing this Contract, the account holder agrees to inform the school of any change in personal details; address, contact number, email address.

CORRESPONDENCE AND CONTACT:
The account holder understands that he/she will receive email, WhatsApp and phone communication from the Accounts Department and agrees to accept and respectfully respond to such communication in return.

AGREEMENT:
By signing this Contract, the account holder takes full responsibility for the agreement entered with Cross Over School and of the regular payment of school fees. The account holder understands that he/she is entering an agreement with a private service provider not subsidised by any Government body.

ALTERATIONS:
Any Alterations to this agreement can only be made with the consent of both parties and must be placed in writing. Both parties will receive a printed copy of this agreement and will be responsible for upholding its terms.

PARENT/GUARDIAN:

I, ………, the parent/guardian of,

………………………………………………..………….. fully understand the fee structure and the content of this agreement with Cross Over School.

Signed at ………………………………………… on this ……………….. day of ……………………………………….. /20…..

Sign here: ……………………………

PLOT 31A, 200 SPRINGBOK ROAD, RISPARK A/H, JHB , 2053
TEL: 010 534 7495 CELL: 083 657 4167
EMAIL: admin@crossoverschool.co.za
GDE REGISTRATION NO (EMIS): 700400272
Registration No: 2007/174/133/23
PRINCIPAL: Mrs. M. Stewart

I, ……………………………………………………………………………………………………., the parent/guardian of,

……………………………………………………….. fully understand the fee structure and the content of this agreement with Cross Over School.

Signed at …………………………………………. on this ……………….. day of ………………………………………. /20…..

WHEN MAKING PAYMENTS:

- **Reference: Child's name and surname.**
- Proof of Payment must be sent to the Accounts Department accounts@crossoverschool.co.za

BANKING DETAILS:
FNB Business Account
Oakdene (The Glen)
Account Number: 624 0692 0125
Branch: 259-605
REFERENCE: Name and Surname of child

CROSS OVER SCHOOL

PLOT 31A, 200 SPRINGBOK ROAD, RISPARK A/H, JHB , 2053
TEL: 010 534 7495 CELL: 083 657 4167
EMAIL: admin@crossoverschool.co.za
GDE REGISTRATION NO (EMIS): 700400272
Registration No: 2007/174/133/23
PRINCIPAL: Mrs. M. Stewart

Financial Timeline

The purpose of this timeline is to clarify the process in which the school will collect school fees monthly. Cross Over School adhere strictly to this timeline.

Important to note: Attending a private/independent school is a choice. It is a controlled agreement between the school and the parent - it is not a constitutional agreement. It is important for parents to make themselves aware of a private schools' rules and regulations before signing
any documentation.

- School fees are paid over a period of 12 months. January to December.
- School fees are due and payable in advance.
- Invoices are issued on the 25th of each month.
- Payments are due by the 3rd of the following month.
- If an account has not been paid by the 7th, the Accounts Office will contact the parents.
- If payment has not been received by the 17th of the month, and no written payment arrangement was sent to the Accounts Department to arrange for late payment, a letter will be sent home with the learner warning of temporary suspension of the learner effective until the account has been settled.
- Should the account remain unpaid by the 25th of the month, interest of 2% will be added to the compounded outstanding amount. The learner will be temporarily suspended with immediate effect until the account has been settled in full.
- If the account remains unpaid beyond 30-days, it will be handed over for collection by our Debt collectors (registered Credit Bureau).
- No learner will be allowed to partake in an assessment, write a cycle test or exam paper if an account is not in balance by the onset of these dates. Look out for the assessment, cycle test and exam dates on the Term schedule. An alternative date will be provided to write any missed assessments, cycle test or exam papers after an account has been brought into balance. The time given might be during school holidays.

....

Parent one full signature | Parent two full signature

PLOT 31A, 200 SPRINGBOK ROAD, RISPARK A/H, JHB , 2053
TEL: 010 534 7495 CELL: 083 657 4167
EMAIL: admin@crossoverschool.co.za
GDE REGISTRATION NO (EMIS): 700400272
Registration No: 2007/174/133/23
PRINCIPAL: Mrs. M. Stewart

• One term's notice is required in writing should a child leave the school for another school. An account MUST be in balance before leaving for another school. The school will not withhold any documentation from you or your child - but we are relying on your ethical, Christian integrity to not leave the school in debt before moving to a new school.

At no point will the Accounts Department discuss an account with a learner.
The Accounts Department will always keep the communication lines open for parents who need to make a payment arrangement.
It is however the responsibility of the parent/guardian to ensure that the account remains up to date.
If and when a learner is temporarily excluded from attending school, do not blame the school for following through on the financial timeline.
* Attending a private/independent school is a choice - paying for the service provided is not.
An account holder (parent/guardian) should take the initiative to contact the Accounts Department to make a payment arrangement and not wait for the Accounts Department to make contact first.
Payment arrangements will only be accepted when made in writing - No verbal payment arrangements will be accepted.
All account queries should be addressed with the Account Department, and not any other person.
By signing this agreement, you agree to honour and respect the school's financial timeline/process flow as set out in this document.

....	....
Parent one full signature	Parent two full signature