SAFT – Roll-Out Plan

(9/10)

- **Meeting with Danny to discuss operations**
- **Roll out plan discussion/review next steps**
- **Set RFQ review meeting (10/09)**

(10/09)

- **Meeting to discuss the RFQ and department meeting findings**
- **Priority1 meets with the appropriate personnel to answer questions**

(10/16-10/23)

- **Meeting with Priority1 and Saft branches as well as all other involved departments/personnel**
- **Receive business application**
- **Saft signs LOA and sends to Priority1**
- **Download inventory/address list**
- **Customize consolidated invoicing**
- **Set account up for success (logins, vendor routing, etc)**
- **Set go live date (11/02)**

(11/02)

- **All shipments move through Priority1**
- **Priority1 onsite for 3-5 days to ensure smooth implementation**
- **Set 7 day touchpoint and 30 day review**

(11/09)

- **7 day touchpoint**
- **Answer any questions the team may have.**
- **Proactive action to ensure a smooth transition**

(Week of 11/30)

- **30 day review**
- **Review KPI/Variance Reporting**

(Week of 12/18)

- **60 Day review (pending holiday availability)**
- **Review KPI/Variance Reporting**
- **Set 90 day review**

Local Office

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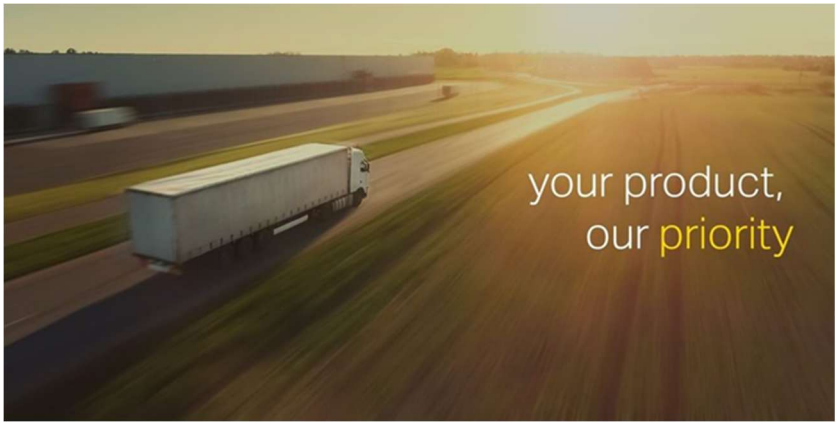
What We Do To Ensure Smooth Transition:

- Weekly Check-Ins with all teams involved
- Gather Feedback and Address any Questions/Concerns/ Cover New Features
- Provide ongoing service with local point of contact and drayage direct support
- Share a Training PowerPoint over our TMS and a Freight 101 Crash Course
- Enterprise Support Team Available to All Team Members

After the 30-day review, we will schedule a monthly/quarterly business review to assess our performance, KPI metrics, and the overall transition thus far.



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