



AS AQUASTAR

MECHANICAL, ELECTRICAL & PLUMBING

Devoted to Quality Works



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ASBESTOS MANAGEMENT POLICY

1. Purpose

This Asbestos Management Policy sets out the procedures and responsibilities of **AS AQUASTAR** to ensure the safe management of asbestos-containing materials (ACMs) within our operations. Our commitment is to comply with all relevant asbestos regulations and safeguard the health, safety, and well-being of our employees, clients, contractors, and the public.

2. Scope

This policy applies to all AS AQUASTAR employees, contractors, subcontractors, and partners involved in projects where asbestos or asbestos-containing materials are present or suspected. It includes procedures for identification, risk assessment, control, monitoring, removal, and disposal of asbestos.

3. Policy Statement

AS AQUASTAR is committed to managing and controlling the risks associated with asbestos in the workplace and project sites. We will:

- Ensure compliance with all relevant laws and regulations concerning asbestos.
 - Identify and assess the risks of asbestos in buildings, installations, and equipment.
 - Implement control measures to manage and reduce exposure to asbestos.
 - Provide appropriate training to all employees and contractors involved in asbestos-related activities.
 - Maintain accurate records of asbestos management and any actions taken.
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4. Responsibilities

4.1. Senior Management

- Ensure that adequate resources are allocated for effective asbestos management.
- Oversee compliance with asbestos regulations and company procedures.
- Review and update the Asbestos Management Policy annually or whenever regulations change.

4.2. Asbestos Coordinator

- Appoint a competent Asbestos Coordinator to oversee the implementation of this policy.
- Conduct regular inspections, risk assessments, and audits related to asbestos management.
- Maintain an up-to-date Asbestos Register of all identified asbestos or suspected asbestos materials on project sites.

4.3. Employees and Contractors

- Comply with this policy and follow all asbestos management procedures.
 - Immediately report any suspected asbestos materials to the Asbestos Coordinator.
 - Participate in asbestos awareness and safety training as required.
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5. Identification and Assessment

5.1. Survey and Inspection

- Before commencing any construction, refurbishment, or demolition work, an Asbestos Survey will be conducted to identify and assess the presence of asbestos or ACMs.
- A **Management Survey** will be carried out for routine maintenance and monitoring.
- A **Refurbishment/Demolition Survey** will be conducted when invasive work or demolition is planned.

5.2. Asbestos Register

- All identified or presumed asbestos will be documented in an Asbestos Register.
- The Asbestos Register will be updated whenever asbestos is identified, removed, disturbed, or managed.

5.3. Risk Assessment

- A risk assessment will be conducted for each project involving asbestos to determine the potential exposure risk.
 - Control measures will be designed based on the findings of the risk assessment.
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6. Control Measures

6.1. Asbestos Containment

- If asbestos is found and does not pose an immediate risk, it will be encapsulated or enclosed to prevent disturbance.
- Regular monitoring of the condition of encapsulated asbestos will be conducted to ensure it remains safe.

6.2. Removal of Asbestos

- Asbestos removal will be undertaken only by licensed and accredited asbestos removal contractors.
- Removal work will be carried out in strict compliance with legal requirements and industry standards to ensure safety.
- An **Asbestos Removal Control Plan (ARCP)** will be developed for each project, outlining the procedures for safe removal.

6.3. Access Control

- Access to areas containing known or suspected asbestos will be restricted to authorized personnel only.
- Warning signs and labels will be placed to identify areas containing or suspected of containing asbestos.

6.4. Personal Protective Equipment (PPE)

- Appropriate PPE (e.g., respiratory protective equipment, gloves, protective suits) will be provided to all personnel handling asbestos.
 - Employees and contractors must wear the required PPE when working with or near asbestos.
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7. Training and Awareness

7.1. Asbestos Awareness Training

- All employees, contractors, and subcontractors who may be exposed to asbestos must undergo mandatory asbestos awareness training.
- Training will cover the health risks associated with asbestos, recognition of asbestos materials, safe handling procedures, and emergency response.

7.2. Competency Requirements

- Only qualified personnel who have received specialized asbestos training will handle asbestos or ACMs.
 - Regular refresher training will be conducted to ensure all personnel remain competent in asbestos management.
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8. Monitoring and Auditing

8.1. Air Monitoring

- Air monitoring will be conducted during and after asbestos removal projects to ensure asbestos fibres are within safe limits.
- Monitoring results will be documented and made available to relevant parties.

8.2. Inspections and Audits

- Regular inspections of areas containing asbestos will be conducted to check the condition of materials and the effectiveness of control measures.
 - Periodic audits will assess compliance with the Asbestos Management Policy and identify opportunities for improvement.
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9. Incident Reporting and Emergency Response

9.1. Incident Reporting

- Any incidents involving asbestos exposure, damage, or disturbance must be reported immediately to the Asbestos Coordinator.
- An investigation will be conducted to determine the cause and implement corrective actions.

9.2. Emergency Procedures

- In the event of accidental asbestos disturbance or exposure, an emergency response plan will be activated.
 - The affected area will be evacuated, secured, and assessed by qualified personnel to determine the appropriate remediation actions.
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10. Record Keeping

10.1. Documentation

- All asbestos-related activities, including surveys, risk assessments, training, air monitoring, and removal projects, will be documented.
- The Asbestos Coordinator will maintain the Asbestos Register, inspection records, training records, and any other relevant documentation.

10.2. Retention

- All records related to asbestos management will be retained for a minimum of 40 years in accordance with legal requirements.
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11. Compliance and Review

11.1. Legal Compliance

- AS AQUASTAR will comply with all relevant local, national, and international asbestos regulations, including but not limited to the Control of Asbestos Regulations.
- Any non-compliance will be promptly addressed, and appropriate measures will be taken to ensure future compliance.

11.2. Policy Review

- This Asbestos Management Policy will be reviewed annually or when there are changes in regulations, standards, or business practices.
 - The policy may be updated to reflect new information, technologies, and best practices in asbestos management.
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12. Conclusion

AS AQUASTAR is committed to maintaining a safe working environment by effectively managing the risks associated with asbestos. Through this policy, we aim to protect our employees, clients, and the community while ensuring compliance with legal and ethical standards. This policy will be communicated to all employees and contractors to ensure that everyone is aware of their responsibilities in managing asbestos safely.

Approved by: *Liviu Ciobanu*

Date: 13/08/2024

Review Cycle: Annually
