

# QUALIFICATION SPECIFICATION



FAA LEVEL 1 AWARD IN FIRE SAFETY  
AWARENESS (RQF)

AWARD IN FIRE SAFETY AWARENESS  
AT SCQF LEVEL 4



The qualification is an ideal introduction into fire safety awareness for employees and a strong basis for undertaking further fire safety training.

The qualification provides learners with an understanding of the key principles of fire safety from cause to prevention and response.

This qualification is regulated in the UK and awarded by First Aid Awards (FAA).

FAA are an awarding organisation regulated by Ofqual and SQA Accreditation and the qualification sits on the Regulated Qualifications Framework (RQF) and the Scottish Credit and Qualifications Framework (SCQF).

Qualification delivery can be classroom-based or distance learning through video conferencing software.

## QUALIFICATION STRUCTURE

The qualification consists of one unit which learners must successfully complete to achieve the qualification.

### Learning outcomes and assessment criteria

FAA qualifications have set learning outcomes and assessment criteria. The learning outcomes describe the skills and knowledge a learner will gain by successfully completing the qualification. The assessment criteria state the skills, knowledge, and competence a learner will be required to demonstrate during assessment.

Qualification number	RQF 600/8133/8	SCQF R325 04
The qualification consists of one unit		

Unit title	Fire Safety Awareness	
RQF unit code	Y/601/9697	
SCQF unit code	UD71 04	
Guided Learning Hours (GLH)	Classroom-based - 4 hours	Distance learning - 2 hours
Total Qualification Time (TQT)	5 hours	

LEARNING OUTCOMES The learner will:	ASSESSMENT CRITERIA The learner can:
1. Understand basic fire safety and what to do in the event of an emergency	<p>1.1 State the main causes of fires in the workplace</p> <p>1.2 Outline the main costs of fires in the workplace for employers, employees and society</p> <p>1.3 State their own duties and responsibilities in relation to fire safety at work</p> <p>1.4 State the duties and responsibilities of fire wardens and other people who may be required to take action as part of fire risk controls or during an emergency</p> <p>1.5 Describe the action to be taken in the event of a fire in the workplace, including methods of raising the alarm and contacting the emergency services</p>
2. Understand the principles of fire risk control	<p>2.1 List the key elements for effective fire risk management in the workplace</p> <p>2.2 Outline how the components of the fire triangle can be used to control fire risks</p> <p>2.3 List active and passive fire risk control measures</p> <p>2.4 Outline fire prevention measures that can be taken to minimise fire risks</p>
3. Understand the basics of practical fire safety	<p>3.1 State the safe operating parameters for the use of portable firefighting equipment</p> <p>3.2 Outline simple checks for ensuring that fire safety equipment is serviceable and safe to use</p>

## ENTRY REQUIREMENTS

The qualification is available to learners aged 14 or over.

It is recommended that learners hold a minimum of level 1 in literacy or equivalent to undertake this qualification.

It may be possible to grant a reasonable adjustment for a learner who has a disability, medical condition or learning need following the [FAA Reasonable Adjustment and Special Consideration Policy](#). For example, assistance could be given with reading or writing during a classroom-based assessment.

Due to the level of unsupervised learning, a learner undertaking a distance learning course must have the literacy skills to complete the required self-study.

If a learner has any concerns they should contact their training provider to discuss before attending the course.



## QUALIFICATION DELIVERY

Guided Learning Hours (GLH) indicates the number of contact hours that the learner will undertake being taught or assessed under the immediate guidance or supervision of the trainer/assessor in the classroom, or for distance learning qualifications remotely by video conferencing software.

Total Qualification Time (TQT) includes GLH but also considers unsupervised learning or preparation undertaken by a learner such as self-study or the completion of set tasks and is an estimate of how long an average learner may take to achieve the qualification.

TQT remains the same for a qualification regardless of the method of delivery but the guided learning hours (GLH) will be different due to distance learning self-study.

### Classroom-based delivery

4 guided learning hours and 5 hours total qualification time.

The minimum classroom contact time of 4 hours, which includes assessment, can be delivered in 1 day or completed over a maximum of 2 weeks ensuring each session is a minimum of two hours.

The learner ratio for classroom delivery is a maximum of 16 learners to 1 trainer/assessor.

### Distance learning delivery

Distance learning delivery can be by either self-study and webinars or continuous contact between the learner and trainer/assessor.

It is beneficial for a learner to undertake independent learning, for example by doing research on the internet.

The learner ratio for distance learning delivery is a maximum of 20 learners to 1 trainer/assessor.

- **Self-study and webinars**

2 guided learning hours and 5 hours total qualification time.

The minimum contact time between the learner and trainer/assessor by video conferencing software of 2 hours, which includes assessment, must be completed over a maximum of 2 weeks.

This method of delivery involves a combination of self-study by the learner using FAA resources and trainer/assessor webinars.

- **Continuous contact by video conferencing software**

4 guided learning hours and 5 hours total qualification time.

The qualification can be delivered by video conferencing software in the format of classroom delivery with the learners and the trainer/assessor in continuous contact.

The minimum contact time of 4 hours, which includes assessment, can be delivered in 1 day or completed over a maximum of 2 weeks ensuring each session is a minimum of two hours.

## QUALIFICATION ASSESSMENT

There is no grading of the assessment, learners pass or are referred.

### Classroom-based assessment

The qualification is assessed through a written assessment.

### Distance learning assessment

The qualification is assessed by professional discussion with the trainer/assessor through video conferencing software.



## QUALIFICATION VALIDITY

The qualification does not have an expiry date but keeping up to date with changes to policies, procedures and new legislation through ongoing CPD is vital.

It is strongly recommended that the learner attends annual refresher training.

## PROGRESSION

Learners who achieve this qualification could progress on to the FAA Award in Fire Safety or other FAA health and safety qualifications including manual handling. FAA also offer qualifications in first aid and related subjects, food safety, safeguarding, and first aid for mental health if a learner wanted to diversify.

Qualification specifications for all FAA qualifications can be found on the [FAA website](#).

