



Fees you need to pay when requesting information

Below are the fees you need to pay when requesting information from The Amber Room.

Fee the requester needs to pay R50

The fee for a copy of the Promotion of Access to Information Act (PAIA) manual – as contemplated in regulation 8 – for every photocopy of an A4-size page or part thereof. R1.10

The fees for reproduction are as follows:

For every photocopy of an A4-size page or part thereof. R2

For every printed copy of an A4-size page or part thereof held on a computer or in electronic or machine-readable form. R2

For a copy in a computer-readable form:

- Compact disc R40
- For a transcription of visual images, for an A4-size page or part thereof R40
- For a copy of visual images R60
- For a transcription of an audio record, for an A4-size page or part thereof R24
- For a copy of an audio record R40

The request fee a requester needs to pay, other than a personal requester. R60

To search for and prepare the record for disclosure, R145 for each hour or part of an hour reasonably required for such search and preparation. The total fee won't exceed R435.

- After six hours, a deposit needs to be paid; and
- One third of the access fee needs to be paid as a deposit by the requester.

The actual postage needs to be paid when a copy of a record must be posted to a requester.