

CANDICE JENKINS CONSULTING LLC

CAPABILITY STATEMENT

UEI: KQBSN2PLWBK9

CAGE: 14EZ5

DUNS: 13-894-1663

Single-Member LLC | 100% Woman-Owned



NAICS CODES

541611

Administrative & General
Management Consulting

541618

Other Management Consulting Services

541512

Computer Systems Design Services

541613

Marketing Consulting Services



CITY OF LOS ANGELES
Certified SBE / EBE / VSBE

Candice E. Jenkins, MBA, CSM, CSPO
Founder & Principal Consultant of
Candice Jenkins Consulting LLC

ABOUT

Candice Jenkins Consulting LLC specializes in project management and operations leadership, helping clients improve efficiency, reduce risk, and strengthen compliance. With nearly 20 years in digital delivery, creative, and operational environments — including more than 8 years leading project management and operations initiatives — we've supported high-visibility programs for the U.S. Department of Health and Human Services, the U.S. Department of Veterans Affairs, Microsoft, and national nonprofits. We build schedules, governance, KPIs, and SOPs that streamline delivery and ensure projects launch on time, within budget, and with clear accountability.

CORE COMPETENCIES

Strategic Project Management

- Directing complex projects from initiation through delivery
- Developing schedules, resource plans, and risk frameworks
- Post-project reviews to capture lessons learned and strengthen future performance

Operations Management & Federal Program Support

- Designing and implementing governance, reporting, and KPI frameworks
- Conducting audits, gap analyses, and compliance reviews
- Streamlining workflows to eliminate bottlenecks and improve efficiency

Systems & Process Optimization

- Implementing tools such as Jira, Smartsheet, WordPress, and SharePoint to align teams
- Developing SOPs, resource-tracking dashboards, and insight-driven reporting systems
- Supporting system & platform transitions for agencies & nonprofits

DIFFERENTIATORS

- **Cross-functional expertise:** Nearly 20 years across design, operations, and project management, with 8+ years leading federal, nonprofit, and enterprise programs.
- **Federal Program Experience:** Delivered project management and operational support for HHS's Operation Warp Speed, Veterans Affairs initiatives, and other government-backed programs.
- **Measurable Results:** Built frameworks that improved efficiency by 40% while expanding reach and representation.
- **Hands-On Leadership:** I stay alongside clients until systems are running smoothly—bridging strategy and execution, not just handing over reports.
- **Direct Accountability:** 100% woman-owned, managed, and controlled — clients work directly with the decision-maker.

PAST CLIENTS

ADVANCE
VELOCITY

 Microsoft

VA | U.S. Department
of Veterans Affairs

Indigeno

 msaa *Improving
Lives Today!**
Multiple Sclerosis
Association of America

WONDROS

THE B TEAM ▶



TAAF
The Asian American Foundation

SEE US UNITE

Client work delivered directly or via agency and prime contractor partnerships.

PAST PERFORMANCE

Advance Velocity

Served as fractional Product Owner and PM for the NIL Live MVP — a platform connecting college athletes with financial supporters. Built complete JIRA architecture, Confluence product space, QA methodology, and user journey documentation from scratch. Established formal QA requirements across devices, browsers, and user journeys.

Microsoft†

Directed operations and research management for Build, Ignite, and Inspire conferences. Standardized KPIs, workflows, and compliance frameworks reused annually. Achieved a 40% efficiency improvement and broadened participant diversity.

U.S. Department of Health and Human Services*

Provided project management support under accelerated timelines and strict compliance requirements. Ensured operational alignment across agencies and contractors for nationwide programs.

U.S. Department of Veterans Affairs (VA)*

Project-managed the development of a VA-branded Learning Network and Insights Dashboard for the Office of Research & Development (ORD). Directed ecosystem audit, data-related discovery, and KPI reporting to visualize program-level performance and inform decision-making.

Multiple Sclerosis Association of America (MSAA)*

Provided project management and operational leadership for national awareness initiatives. Oversaw scheduling, resource alignment, and stakeholder engagement to deliver on mission-driven goals.

See Us Unite / The Asian American Foundation (TAAF)*

Directed project management for a national advocacy campaign. Coordinated stakeholders, timelines, and deliverables for launch of a digital platform and video content addressing anti-Asian hate.

This engagement was delivered via Wondros*, or Indigeno† where I led project delivery.

Candice Jenkins Consulting LLC

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