



**REVERSE**  
Admissions portal



2025

# Guide for Schools and Students

Reverse Admissions Portal



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For 2025 university entry only, the Reverse Admissions portal is entirely free of charge for students.

Profiles can be made on our web portal or by downloading our mobile app.



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# What is the Reverse Admissions Portal?

Receive offers from universities

**Reverse Admissions is an application portal for international students applying to UK universities.** Rather than applying directly to universities, admissions tutors review your profile and make a conditional offer to you. This opportunity changes the landscape of university applications and offers you more options in addition to your UCAS account. It is quick, easy and for this cycle only, free of charge to make your profile. Available to access as a web portal or to download as an app.

You can hold up to five conditional offers from universities and continue to monitor your account on the portal before making a final choice after A-Level Results Day. You can choose up to three different subjects of interest.



Not the same as applying to universities, instead universities make an offer to you after reviewing your profile (without you making an application to them).



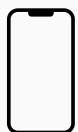
Making a profile on Reverse Admissions is quick and easy to do.



You will see the conditional offers universities make and will have the option to 'hold' a maximum of five offers at one time.



Having a Reverse Admissions profile gives you more options in addition to the usual UCAS account. Including up to three different subjects.



You can access Reverse Admissions online - either on the web portal or by downloading an app on your phone.



You will not need a personal statement or to submit any form of traditional application. We will require a school transcript with predicted grades as well as your GCSEs (or equivalent).

# Eligibility

We have four main eligibility criteria for students to use Reverse Admissions

The Reverse Admissions Portal has set criteria for student eligibility. The main reason we have these in place is to provide confidence to universities that all students have a rigorous academic background and are therefore highly desirable candidates for higher education study.

Our criteria also mean that students using Reverse Admissions are relatively comparable and this saves universities significant time when reviewing profiles. This allows universities to make more conditional offers.

**We have four set criteria.** Please check that you meet these requirements before making a profile. Do ask your school or contact Reverse Admissions, if you have any questions.



Be an international student studying in a UK-based school



Either be completing your A-Levels or International Baccalaureate (IB)



Have minimum predicted grades (BBB at A-Level or 30/45 IB points)



Have a minimum of 5 GCSEs/IGCSEs at Grade D/4 or above (or generally equivalent as deemed by your school)

# How to complete your profile on Reverse Admissions, step-by-step

**Firstly, please go on our website to access the Reverse Admissions Portal.** You can complete your profile either on the web portal or by downloading an app on your phone.

Note that these screenshots may look slightly different, depending on the device you're using as well as the time at which you are completing your profile. However, the overall guidance and steps will remain the same.

See the step-by-step process on the next page.



Future So *Bright*.  
You'll Need Shades,  
Get Ready to Shine!



### Let's Get Started!

Email  
alex.johnson@example.com

Password  
\*\*\*\*\*

Remember me [Forgot password?](#)

[Log in](#)

[Log in with Google](#)

Don't have an account? [Sign up](#)

By continuing, you agree to our  
[Terms of Service](#) - [Privacy Policy](#)

1

Either on the mobile app or website, create a login by clicking "Sign up", found towards the bottom of the page.



- Your details**  
Provide your personal details
- Academic details**  
Provide your academic details
- Academic history**  
Provide your academic history
- Choose course**  
Select choice of courses
- International fee status**  
Verify your international fee-paying status

### Let's Get Started!

First name  Last name

Email

Password

What is your date of birth?

Day  Month  Year

2

Provide your details, including names, your preferred email and date of birth. Please also create a strong password.

3

Complete your academic details, including your A-Level or IB subjects. Please also upload an official predicted grades transcript from you school. (We have templates if useful).

4

We would like you to confirm that you had a rigorous academic background prior to your predicted grades. Please tick the confirmation and provide a GCSE (or equivalent) transcript produced by your current or previous school. We would also accept documents from exam boards. This must be a single document to upload.

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**Your details**  
Provide your personal details

**Academic details**  
Provide your academic details

**Academic history**  
Provide your academic history

**Choose course**  
Select choice of courses

**International fee status**  
Verify your international fee-paying status

### Courses of Interest

Please choose up to three courses that interest you.

**First choice**  
Course 1

**Second choice**  
Course 2

**Third choice**  
Course 3

Continue

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You can choose up to three different subjects of interest. Universities will look at your choices when considering making you a conditional offer.

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**Your details**  
Provide your personal details

**Academic details**  
Provide your academic details

**Academic history**  
Provide your academic history

**Choose course**  
Select choice of courses

**International fee status**  
Verify your international fee-paying status

### International Fee-Paying Status

Please indicate whether you are an international fee-paying student.

What is your fee-paying status?

International

Domestic (UK home)

Country of Residence  
Select country

Confirm

By continuing, you agree to our  
Terms of Service - Privacy Policy

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Please confirm that you are an international fee-paying student (this is one of our eligibility criteria) and provide your country of residence/nationality. This is the final step for creating your profile!



# How universities make conditional offers to you

A glimpse of behind the screens

## Creating your profile

As shown in the previous four pages, the process of creating a profile is designed to be extremely easy and the information you provide in your profile is the information that universities will be using to assess your profile.

Universities, in part, make their own strategic decisions about who they provide conditional offers to based on your previously achieved and currently predicted academic results. They will also look at your subject choice preferences to see whether you fit any of their courses. Note that before awarding you with a conditional offer, a university may want to take the opportunity to interview you online. Finally, universities could be notified by Reverse Admissions staff, should your school flag you as a particularly strong fit for a specific institution.



# How to manage university offers

You can hold a maximum of five conditional offers and accept a maximum of one from this list of five

## Track your offers and respond to these either on the app or web portal

Whether you choose to create your profile using the web portal or by downloading the Reverse Admissions mobile app, you can sign in to either of these features to access your account.

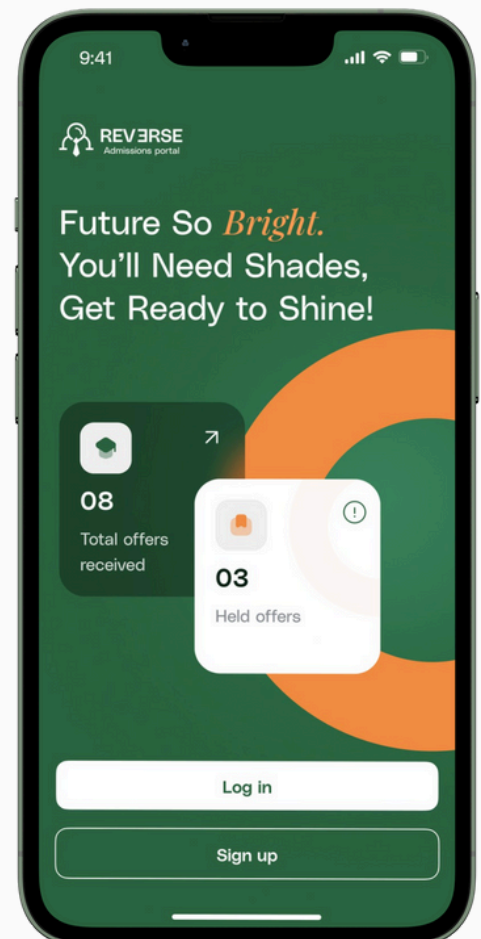
A university will either make you a conditional offer or offer for an interview. You will have a set amount of time to decide how you respond to the offer (set by the university, as either 14 or 28 days). If this is an offer, you have the choice to either “hold” or “decline”. If you do not respond in time, the offer will be rescinded.

You can only hold a maximum of five conditional offers. If you are already holding five offers and are made another university offer that you would like to hold, you will have to first decline one of your five.

You can access your account either on the web portal or mobile app

Universities may want to interview you before awarding a conditional offer

You can only hold five conditional offers (and must respond within a set timeframe)



# Reverse Admissions timeline for 2025

Important dates and deadlines for you to know

## Ensure that you follow this timeline

There are several important dates for you to keep in mind. Reverse Admissions is designed to give students more options and simplify university entry. Therefore, we have tried to keep the timeframe as transparent and logical as possible.

Remember that Reverse Admissions is not intended to be a platform to use in replace of traditional application systems (such as UCAS), but instead to be used in combination.

<b>Monday 27th January 2025</b>	<b>Reverse Admissions Open Date</b> (students can create their profiles either on the web portal or mobile app)
<b>Monday 28th April 2025</b>	<b>Reverse Admissions Profile Deadline</b> (the last day when students can create their profile for 2025 university entry)
<b>Monday 5th May 2025</b>	<b>Reverse Admissions University Review Date</b> (universities start reviewing student profiles and providing conditional offers). Note that universities have the option to make conditional offers from this date up to and including the Reverse Admissions Acceptance Deadline.
<b>Monday 5th May 2025</b>	Students start to receive conditional offers and can hold a maximum of five offers as and when these come in. Note that some universities may first request online interviews before providing an offer.
<b>Monday 28th July 2025</b>	<b>Reverse Admissions Acceptance Deadline</b> (the final deadline where students have the option to firmly accept one of their held offers). Note that accepting an offer is not binding.
<b>Thursday 21st August 2025</b>	Students have one week after A-Level Results Day (which is Thursday 14th August 2025) to begin the process of following university offer instructions, which may include paying the university a deposit, should they wish to formally secure their place at the university.

# Useful resources (transcript templates for schools)

These are available if useful

## Achieved and predicted grade transcripts

There are two transcripts required when creating your Reverse Admissions profile. The first is your achieved grades and the second is your A-Level or IB predicted grades. Schools may already have internal templates used to produce transcripts. We accept all forms of official transcripts. Should this be useful, schools are also very welcome to download and use our own template transcripts

Remember that we require both your achieved and predicted results. Your achieved results should be your GCSEs or equivalent (the last year of education before starting Year 12/IB1).



**Note that you do not have to use any of these templates. For the achieved results, students can simply upload their official transcript/certificate.**



[www.reverseadmissions.com](http://www.reverseadmissions.com)

You can download transcript templates on our website. (see examples of our transcript templates on the next page).

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enquiries@reverseadmissions.com  
www.reverseadmissions.com

### Achieved Grades Transcript

Full name of student: \_\_\_\_\_  
 Student's date of birth: \_\_\_\_/\_\_\_\_/\_\_\_\_ (DD/MM/YYYY)  
 Date of document completed: \_\_\_\_/\_\_\_\_/\_\_\_\_ (DD/MM/YYYY)

Name of school: \_\_\_\_\_  
 Address of school: \_\_\_\_\_  
 Website of school: \_\_\_\_\_

In order to create a Reverse Admissions profile, students need to have a minimum of five GCSEs/IGCSEs at grade D/4 or above. If a student has not completed GCSEs, we require confirmation from the student's current school that the previous academic curriculum was to a relatively comparable rigorous standard. (Whether this be internally or externally assessed in the equivalent of Year 11).

Please tick this box if it is agreed that the student completed, either in the UK or their home country, academic studies in the equivalent of Year 11 that is rigorous and to a generally high standard. If GCSEs/IGCSEs were not sat, use the space below to outline what sort of curriculum the student experienced (e.g. whether internally or externally assessed; how grades were awarded; the range of grades available). You can extract information from official documents.

The student named above completed what I would regard as academically rigorous assessment (to the best of my knowledge) in Year 11 (whether GCSEs/IGCSEs or not).

Space here to explain the curriculum if not GCSEs/IGCSEs.

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

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Please complete the table below to either share the GCSE qualifications or to list Year 11 subjects which are not GCSEs.

### Achieved grades

Date of qualification (MM/YYYY)	exams (whether or not GCSEs; internal or external)	Name of subject	Achieved grade

Full name of school staff member: \_\_\_\_\_  
 Staff member's role at the school: \_\_\_\_\_  
 Staff member's school email: \_\_\_\_\_  
 Date of document completed: \_\_\_\_/\_\_\_\_/\_\_\_\_ (DD/MM/YYYY)

I (school staff member) confirm that these achieved grades for the named student are entirely accurate to the best of my knowledge, at the time of producing this document, for the purposes of a Reverse Admissions profile creation.

Include a signature from the school staff member here.

\_\_\_\_\_

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### Predicted Grades Transcript

Full name of student: \_\_\_\_\_  
 Student's date of birth: \_\_\_\_/\_\_\_\_/\_\_\_\_ (DD/MM/YYYY)  
 Date of document completed: \_\_\_\_/\_\_\_\_/\_\_\_\_ (DD/MM/YYYY)

Name of school: \_\_\_\_\_  
 Address of school: \_\_\_\_\_  
 Website of school: \_\_\_\_\_

#### A-Level Predicted grades (if applicable)

Date of qualification (MM/YYYY)	A-Level subject	Exam board	Predicted grade

Note that only a maximum of four A-Levels can be included.

#### International Baccalaureate (IB) Predicted grades (if applicable)

Class	Name of subject/class/topic	Predicted grade
Higher Level		
Higher Level		
Higher Level		
Standard Level		
Standard Level		
Standard Level		
Theory of Knowledge		
Extended Essay		
Creativity, Activity, Service		
Total:		____ / 45

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Include a copy of the school logo here.

\_\_\_\_\_

Full name of school staff member: \_\_\_\_\_  
 Staff member's role at the school: \_\_\_\_\_  
 Staff member's school email: \_\_\_\_\_  
 Date of document completed: \_\_\_\_/\_\_\_\_/\_\_\_\_ (DD/MM/YYYY)

I (school staff member) confirm that these predicted grades for the named student are entirely accurate to the best of my knowledge, at the time of producing this document, for the purposes of a Reverse Admissions profile creation.

Include a signature from the school staff member here.

\_\_\_\_\_

Include the school stamp here.

\_\_\_\_\_

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### In a nutshell

Reverse Admissions is a powerful and unique tool that enhances university admission opportunities for international students studying in the UK

# Contact us for further inquiries



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[enquiries@reverseadmissions.com](mailto:enquiries@reverseadmissions.com)

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