

Code of Ethics

bQb-Cert commits to observe and enforce the code of conduct within all of its employees and contractors.

Code of Ethics

1. I will act professionally, accurately, and in an unbiased manner.
 2. I will strive to increase the competence and prestige of my profession.
 3. I will assist those in my employ or under my supervision to develop their professional competencies.
 4. I will not undertake any assignments that I am not competent to perform.
 5. I will not represent conflicting or competing interests and will disclose any relationships to any client or employer that may influence my judgment.
 6. I will not discuss or disclose any information relating to any assignment unless required by law or authorized in writing by the client and/or my employing organization.
 7. I will not accept any inducement, commission, gift, or any other benefit from client organizations, their employees, or any interested party, or knowingly allow colleagues to do so.
 8. I will not intentionally communicate false or misleading information that may compromise the integrity of any assignment or the personnel certification process.
 9. I will comply with any Certification Requirements, procedures, and advisories which are relevant to my profession or certification.
 10. I will comply with industry-specific standards, including international standards which are relevant to my profession or certification.
 11. I will not act in any way that would prejudice the reputation of bQb-Cert or the personnel certification process and will cooperate fully with an enquiry in the event of any alleged breach of this code.
 12. I will submit myself to this Code of Conduct and BQB-CERT complaints, appeals, and disciplinary procedures.
 13. I understand that any breach of this Code of Conduct may lead to warnings, suspension, or withdrawal of certification, in accordance with bQb-Cert's disciplinary procedures.
 14. I commit to the following personal behavior best practices:
 - Ethical, i.e. fair, truthful, sincere, honest and discreet.
 - Open minded, i.e. willing to consider alternative ideas or points of view.
 - Diplomatic, i.e. tactful in dealing with people.
 - Culture aware, i.e. aware and considerate of local behaviors and customs
 - Observant, i.e. actually aware of physical surroundings and activities.
 - Perceptive, i.e. instinctive, aware of and able to understand situations.
 - Versatile, i.e. adjust readily to different situations.
 - Tenacious, i.e. persistent, focused on achieving objectives.
 - Decisive, i.e. timely conclusions based on logical reasoning.
 - Self-reliant i.e. acts independently whilst interacting effectively with others.
 - Integrity – aware of need for confidentiality and observing professional code of conduct.
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Document Control

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20/04/2023	V01	Document creation and Obsidian migration	Bruno Pineda