

Notice to Vacate

Please complete the form below with your information.

1. Notice Details

Record the notice date and person giving notice.

Notice Date *

Tenant / Occupant Name *

Tenant Email

Tenant Phone

2. Property & Lease

Identify the property and current lease dates.

Rental Property Address *

Unit / Apartment

Lease Start Date

Current Lease End Date

3. Move-Out Details

Record the intended move-out date and notice period.

Intended Vacate Date *

Notice Period

Reason for Vacating

Reason Details

4. Forwarding Information

Provide contact information for future correspondence.

Forwarding Address

Forwarding Email

Forwarding Phone

5. Move-Out Instructions

Record return details and any instructions.

Move-Out Instructions / Notes

Keys / Access Devices Return Details

☐ I confirm that the information above represents my notice to vacate. *