COMMUNITY FOOD CO-OP
BOARD OF DIRECTORS MEETING
IN PERSON, CO-OP TRAINING ROOM UPSTAIRS, 5:30 PM
September 16, 2026
MEETING MINUTES

PRESENT: Susan Quarles, Deb Davidson (Zoom), Jeff Batton, Hyun Kim, Brady Wiseman, Carmen Byker Shanks, Scott Black, Jim Madden, Cameron Hildreth

EXCUSED: Jen Madgic

EXECUTIVE SESSION

BREAK

GATHER/CHECK-INS

MEMBER FORUM: Hanah McCarthy (Interim GM), Kelly Wiseman

REVIEW AND FINALIZE
- August Minutes approved

COMMITTEE ITEMS THAT REQUIRE BOARD ACTION
None

COMMITTEE ITEMS THAT DO NOT REQUIRE BOARD ACTION
- Community Engagement Committee
    - The 2026 GMM will be held at the Bozeman Events Space on Thursday, Oct. 29. 6-9pm; catering will be done by Co-Op food service.

GENERAL MANAGER'S REPORT
- Request for approval of capital expenses that will cost $23K for replacement of mixer. *Board approval is needed for expenses over $20K.
- Request for new monthly staff update from the Board.
- Montana Month off to a strong start.
- Update on hiring, cash position, wages, and staff morale coming off a busy summer season.

FINANCE COMMITTEE
- Update on budget vs. expenses and cash position.
- Report of July sales and plan for member loan renewals.
- Review capital structure compared to other co-ops.

MISCELLANEOUS
- Board made suggestions for revised Ends Report metrics that includes context to make more of an impact statement.

- Recommendation to restructure the Community Engagement Committee to Communications Committee/Community Outreach Committee (working titles for now)
    - Structured monthly meetings with the Marketing team on anything related to public messaging/engagement.

REVIEW ACTION ITEMS

- Board approved capital expense for mixer.
- CEC chair Scott Black to send agenda for GMM for review/approval before Oct BOD meeting.
- Interim GM Hanah McCarthy to revise the Ends Report and send to the Board before October meeting.
- Nominations and Processes Chair Susan Quarles to create structure for new Communications Committee.
- Circulation of Apple-a-Day list for approval in October's meeting.